

dSEA



UNIVERSITÀ
DEGLI STUDI
DI PADOVA

WELCOME DAY DSEA

MARCH 2, 2018

*International Office,
Department of Economics
and Management*

WELCOME TO THE DEPARTMENT OF ECONOMICS AND MANAGEMENT!



INTERNATIONAL RELATIONS OFFICE

People

Giovanna De Angelis – Student Services Coordinator

Prof Elisabetta Lodigiani – Responsible for Erasmus Exchanges

Prof Amedeo Pugliese – Assistant Dean International Relations

Greta Pesce – Officer, Int Relations

Elisabetta Zanaga – Senior Officer, Int Relations

WHERE WE ARE?

via Ugo Bassi 1, 5° floor

Office Hours: Monday to Friday from 10-12

CONTACTS:

 www.economia.unipd.it/en

 international.economia@unipd.it

 DSEA – Dipartimento di Scienze Economiche e Aziendali Unipd



OUR MSC OFFER

The Department offers 3 Masters of Science entirely taught in English:

A. Business Administration

1. Accounting and Finance
2. Management

B. Economics and Finance

1. Banking and Finance
2. Economics

C. Entrepreneurship and Innovation (new)



OUR MSC OFFER

2 years cycle (Intake, September 2018) – 120 ECTS

Selective admission process (~20% of applicants admitted)

Grants eligibility to PhD programmes in Europe

Strong International vocation:

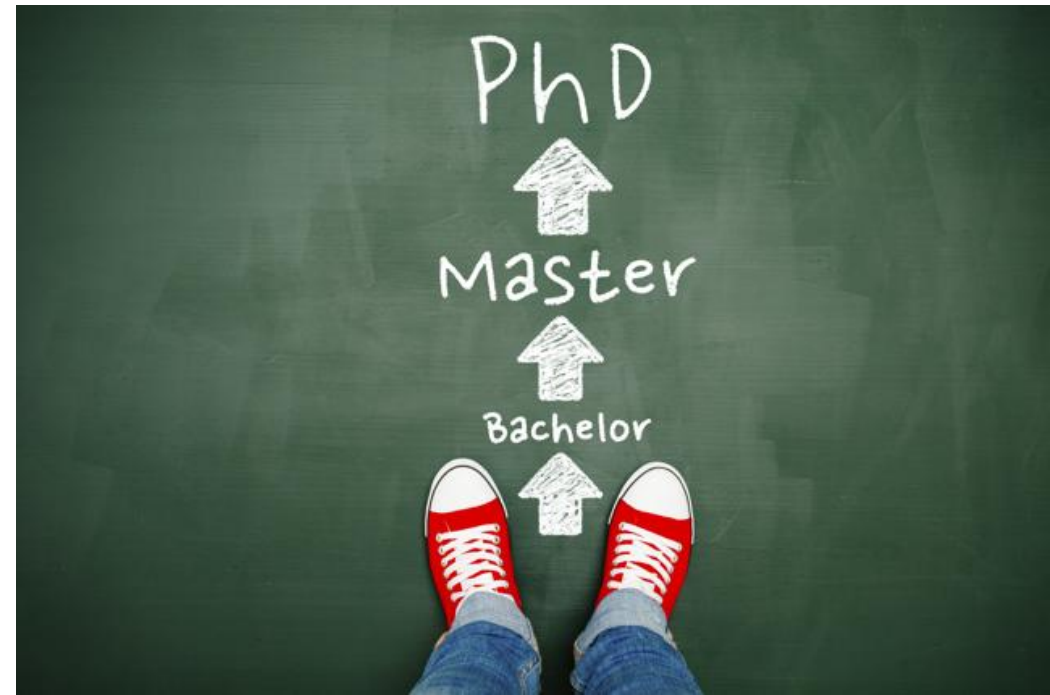
Double degrees / Bilateral Agreements / Summer Schools / Overseas Exchanges

Placement and Recruitment: > 1000 partner firms both nationally and internationally



PHD

- 3 year advanced doctoral programme
- 2 curricula: Economics and Management
- selective admission: in 2017, **219** application for **8** places



RANKINGS

DSEA — DEPARTMENT OF EXCELLENCE

In the latest round of assessment of *teaching and research quality*, the Department of Economics and Management ranked first and thirds in the disciplines of Business and Economics!



INTENSIVE SUMMER CLASSES

What?

Intensive (5-weeks) classes designed for our International Students:

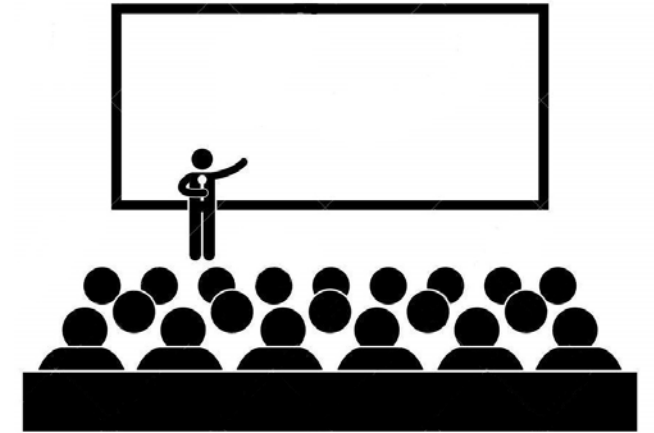
- [Accounting for Decision Making](#) (6 ECTS)
- [Behaviour in Organizations](#) (6 ECTS)
- [Economics of Social Capital](#) (6 ECTS)
- [Principles of Marketing](#) (6 ECTS)

How?

In-class discussion, team work activities, case studies, role playing, audio-visual training, international classes, totally held in English

When?

Classes will start in the first or second week of May until the second week of June (exam included)



ADMINISTRATIVE PROCEDURES



INSTITUTIONAL E-MAIL ADDRESS



It is mandatory to use the institutional Unipd e-mail address:

name.surname@studenti.unipd.it

If you experience any issue with the activation, please contact the dSEA International Tutor or come to visit our office.

Please note that the institutional e-mail address is needed to access:

- **pc rooms**
- **Moodle**
- **Uniweb**

INTERNATIONAL TUTOR

A domestic student, studying at dSEA, available to support international students about several aspects such as: classes, how to contact professors, how to subscribe exams, the activation of the e-mail account, how to use Uniweb and Moodle platforms...

CONTACTS:

 international.tutor.unipd@gmail.com

 [International Tutors Economia Padova](#)



LEARNING AGREEMENT — DURING THE MOBILITY

It is allowed changing your LA form, just one time, during the first 2 weeks of classes (deadline **March 12**)

In order to get the signature of the DSEA Erasmus Coordinator, please send an e-mail with the pdf LA in attachment to international.economia@unipd.it or come to our office with the printed document.

Section to be completed DURING THE MOBILITY

CHANGES TO THE ORIGINAL LEARNING AGREEMENT

I. EXCEPTIONAL CHANGES TO THE PROPOSED MOBILITY PROGRAMME

Table C: Exceptional changes to study programme abroad or additional components in case of extension of stay abroad

Component code (if any) at the receiving institution	Component title (as indicated in the course catalogue) at the receiving institution	Deleted component	Added component	Reason for change	Number of ECTS credits to be awarded by the receiving institution upon successful completion of the component
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
					Total:

Table D: Revised group of educational components in the student's degree that will be replaced at sending institution*

Component code (if any) at the receiving institution	Component title (as indicated in the course catalogue) at the sending institution	Deleted component	Added component	Reason for change	Number of ECTS credits
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
					Total:

The student, the sending and the receiving institutions confirm that they approve the proposed amendments to the mobility programme.

Approval by e-mail or signature of the student and of the sending and receiving institution responsible persons.

STUDY PLAN IN UNIWEB

The screenshot shows the UNIWEB student interface. At the top, there is a red header with the university logo and name 'UNIVERSITÀ DEGLI STUDI DI PADOVA' on the left, and 'Servizi online' on the right. Below the header is a navigation bar with 'Home' and a 'Student' section containing a profile picture and a list of menu items: Reserved Area, Logout, Change Password, Home, Certificazione Unica, Registrar's Office, Course Registration, Diploma attainment, and Tirocini e stage. The main content area is titled 'Welcome [redacted] (Student ID: [redacted])' and includes a 'Notices' section with a warning about phishing. Below this is a 'Control panel' table with columns for Process, Status, and To do list. The 'study plan' item in the 'To do list' column is highlighted with a green box and a green arrow. Other sections include 'Personal details', 'Student status', 'Messages', and 'Personal messages'.

Home

UNIVERSITÀ DEGLI STUDI DI PADOVA

Servizi online

Student

Welcome [redacted] (Student ID: [redacted])

Welcome to your reserved area.
In order to edit your personal details click on "Home" --> "Master data"
Information about your degree course and course units are available on the website <http://didattica.unipd.it>

Notices Hide details ▾

There is a current theft attempt of the e-mail users credentials by a phishing message massive sending. That message, asking to transmit your personal details by e-mail, must be overlooked. Please note that system administrators never ask for the transmission of personal details to their users.

Personal details Show details ▾

Control panel Hide details ▾

Process	Status	To do list
Fees	● situazione regolare	display
Career plan	● editable	study plan
Available terms	● 0 available terms	
Term registration	● 0 bookings	

Student status Show details ▾

Messages Hide details ▾

Personal messages

Sender	Title	Date
No messages		

[other messages](#)

Notes Hide details ▾

STUDY PLAN IN UNIWEB

- At Unipd you're not asked to "sign up" for the course units in order to attend lectures, but it is **compulsory** to fill in the *on-line study plan* before sitting the exams (ONLY SEMP and ERASMUS+ students)
- Through this procedure you can add in your on-line Booklet in Uniweb the course units listed in your approved Learning Agreement
- You will be able to sign up for exams and to record the grades **only if** the course units are already included in your on-line Booklet

STUDY PLAN IN UNIWEB

- For specific instructions on how to best fill in your Study Plan in Uniweb online platform, please download our [guide](#)
- You'll receive at a later stage a reminder about this procedure from the International Office (erasmus.incoming@unipd.it)
- **In the event of difficulties you can ask for help of dSEA International Office**


SUBJECTS, CLASSES & TIMETABLE

Courses Catalogue:

<http://economia.unipd.it/en/services/international-relations/affiliate-international-programs/erasmus>

Timetable:

<http://gestionedidattica.unipd.it/PortaleStudenti/>

dSEA 
Department of Economics and Management "Marco Fanno"
Courses catalogue 2016-2017

The Department of Economics and Management offers five different study programmes:

- one program at the bachelor level: BA in Economics (TREC);
- four programs at the master level: Business Administration (MBA), Economics and Finance (MEF), Economics Law (MEL), International Economics (MEI).

Courses are offered on a semester basis (semester 1 and 2), except for those belonging to the third year bachelor, where courses are offered on a tri-monthly basis (trimester 1, 2 and 3).

Legend

1T = first trimester (only third year BA)
Classes: September 26 2016 to December 2 2016
Winter exams session: December 9 2016 to January 22 2017

1S = first semester
Classes: September 26 2016 to January 20 2017 / master level classes start on October 3 2016
Winter exams session: January 23 2017 to February 24 2017

2T = second trimester (only third year BA)
Classes: January 9 2017 to March 10 2017
Spring exams session: March 13 2017 to April 7 2017

2S = second semester
Classes: February 27 2017 to June 9 2017
Summer exams session: June 12 2017 to July 21 2017

3T = third trimester (only third year BA)
Period: April 10 2017 to June 16 2017
Period dedicated to internship. No classes.

ISPM ITALY = International Summer Program in Management
Intensive classes especially dedicated to International Students
Classes and exams: May – mid June 2017

Click [here](#) to consult the Academic Calendar.



ITALIAN LANGUAGE COURSE

The Linguistic Centre (CLA) offers a free 3 ECTS Italian Language Course to all incoming students:

- classes begin on **March 12**
- 40 hours of teaching: 4 hours per week
- **enrolment until February 28th**

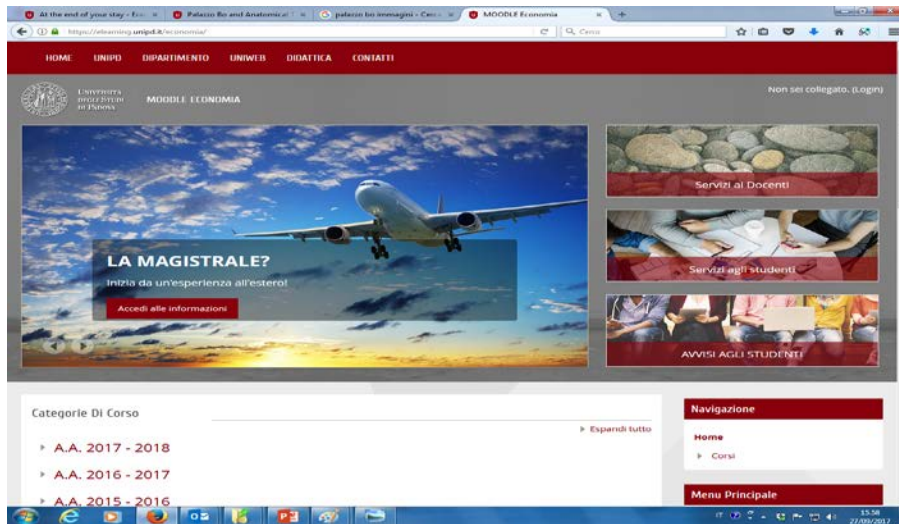
For further details: <http://cla.unipd.it/en/italian-courses/biannual-courses/>



CLASSES & FINAL EXAMS

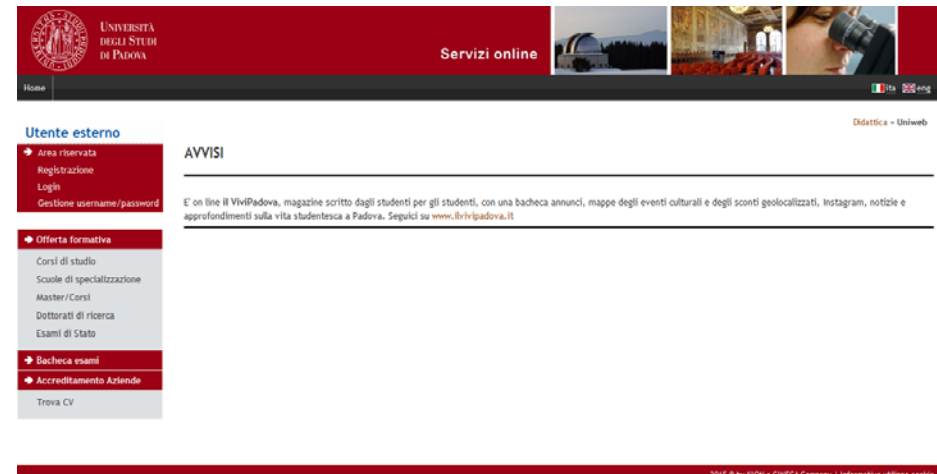
Moodle

E-learning platform, to download information, teaching material and assessment.



Uniweb

Web platform, to enrol to exams (from 20 to 3 days before the exam), accept/refuse marks and get the credits for the final transcript of records.



TWO INTAKES (APPELLI)

You have 2 chances to pass each exam: the first and second intake (*appello*).

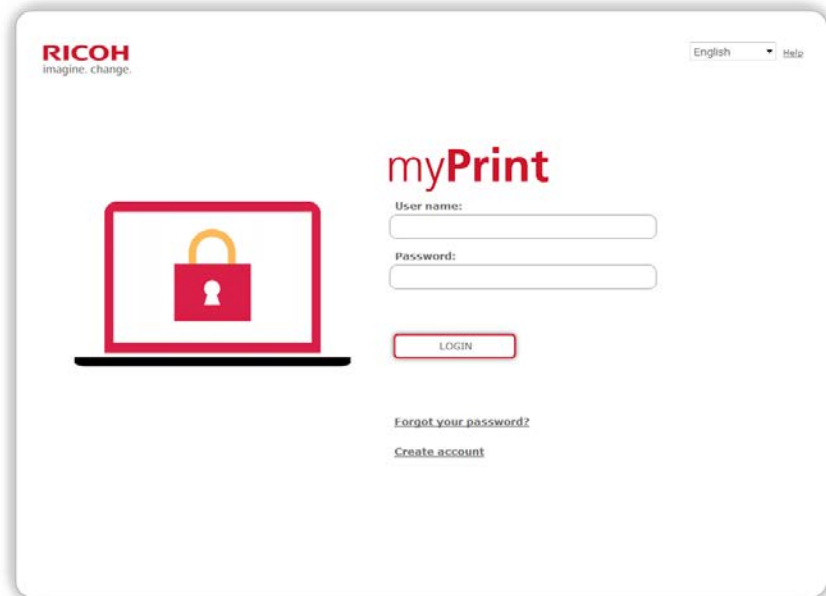
If you want to refuse the grade, you can do it in 7 days. After 7 days, results (expressed in grade /30) will be published on-line - using Uniweb platform.

The minimum to pass an exam is **18/30**.



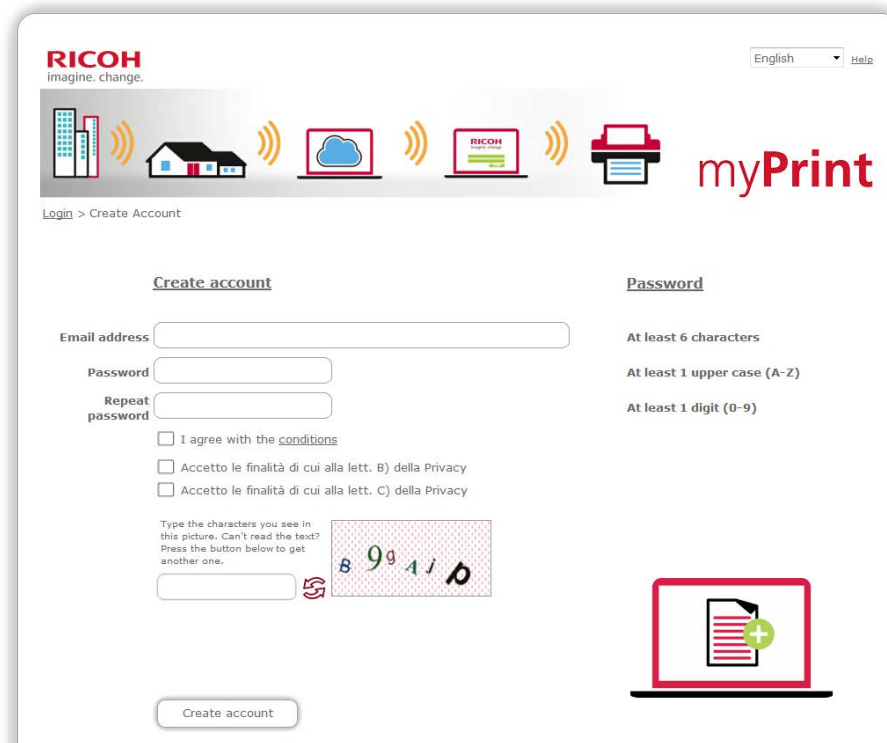
HOW TO PRINT

[Click here to create your account!](#)



The screenshot shows the Ricoh myPrint login interface. At the top left is the Ricoh logo with the tagline "imagine. change." and a language dropdown menu set to "English". The "myPrint" logo is prominently displayed. Below it are input fields for "User name:" and "Password:". A "LOGIN" button is positioned below the password field. To the left of the login fields is an icon of a laptop with a red padlock. At the bottom, there are links for "Forgot your password?" and "Create account".

[Download here the user manual](#)



The screenshot shows the Ricoh myPrint account creation page. It features the Ricoh logo and tagline at the top. A navigation bar includes icons for a building, a house, a cloud, a laptop, a printer, and the myPrint logo. Below this is a breadcrumb trail: "Login > Create Account". The page is divided into two main sections: "Create account" and "Password". The "Create account" section includes fields for "Email address", "Password", and "Repeat password", along with checkboxes for "I agree with the conditions" and "Accetto le finalità di cui alla lett. B) della Privacy" and "Accetto le finalità di cui alla lett. C) della Privacy". A CAPTCHA image shows the characters "8 9 4 / 0" with a red question mark. The "Password" section lists requirements: "At least 6 characters", "At least 1 upper case (A-Z)", and "At least 1 digit (0-9)". A "Create account" button is at the bottom. To the right is an icon of a laptop with a document and a plus sign.

THE ECONOMICS LIBRARY



Ca' Borin: via del Santo, 22

biblio.decon@unipd.it



From the 9th of October to June:

Monday-Friday 9.00-22.45

Saturday and Sunday 9.15-18.00

From July to September:

Monday-Friday 9.00-18.00

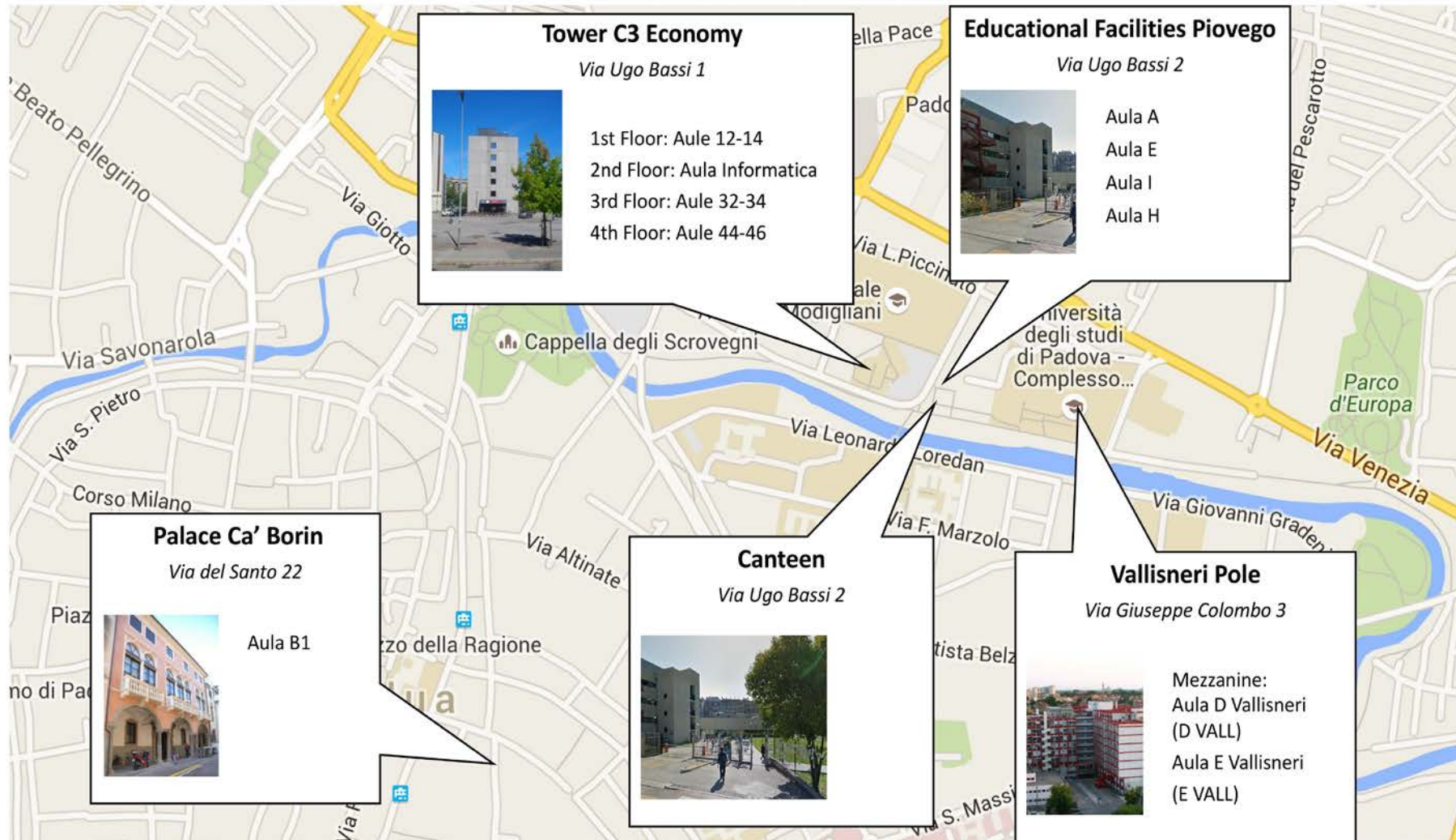


THE CANTEENS: HOW TO

Using your badge, you can access the Unipd canteens.
The charges vary from 2,30 to 4,00 Euros.

The nearest is Mensa Piovego, in front of Economics' building.





WE ARE SPREAD ALL OVER THE CITY: CAMPUS AND FACILITIES

Teaching
Library
Canteen

AT THE END OF YOUR STAY

Three steps to finalize your Erasmus stay:

- 1) Obtain your Transcript of Records (on-line request)
- 2) Final interview (Uniweb)
- 3) Confirmation of Stay/Attendance Certificate
(Central International Relations Office, Palazzo Bo – go personally)

Additional information at this link:

<http://www.unipd.it/en/end-your-stay-erasmus-study>



STUDYING AND LIVING IN PADOVA

- Housing: S.A.S.S.A. service of accomodation; www.sassa.org
- University Welcome Desk: SAOS for VISA-assistance; <http://www.unipd.it/en/node/1456>
- University Language Centre: CLA for Italian Language Courses; www.cla.unipd.it
- Locations (classrooms, libraries, PC rooms...):
<http://www.economia.unipd.it/en/department/locations-and-openinig-hours>
- University canteens: ESU food service; <http://www.esupd.gov.it/en/our-main-activities/food-services-canteens>
- Erasmus Student Network: ESN Padova; www.esnpadova.it
- Medical Services: <http://www.unipd.it/en/services/health-sports-and-recreation>
- University Sports Centre: CUS Padova; www.cuspadova.it
- Bike Sharing Service: GOODBIKE Padova; www.goodbikepadova.it

CULTURAL ITINERARIES IN PADOVA

- Palazzo Bo and Anatomical Theatre (<http://www.unipd.it/en/node/261>)
- Church of St. Anthony (<http://www.santantonio.org/en>)
- Scrovegni Chapel (<http://www.cappelladegliscrovegni.it/index.php/en/>)
- Botanical Garden (<http://www.ortobotanicopd.it/en>)

For other suggestion about cultural itineraries and to discover Padova, read the information at the following web page:

<http://www.unipd.it/en/discovering-padova-0>



CULTURAL ITINERARIES IN PADOVA

Scrovegni Chapel by Giotto



CULTURAL ITINERARIES IN PADOVA

St. Anthony Church



CULTURAL ITINERARIES IN PADOVA

Botanical garden



CULTURAL ITINERARIES IN PADOVA

Palazzo della Ragione



CULTURAL ITINERARIES IN PADOVA

Palazzo Bo





**THANK YOU FOR YOUR
ATTENTION!**

International Office Staff

dSEA



UNIVERSITÀ
DEGLI STUDI
DI PADOVA

ENJOY YOUR STAY!

Department of Economics and
Management "Marco Fanno"