

National Tsing Hua University  
Application Checking List for Exchange Students

Application Number:	XXXXXXXXXX
Applicant:	XXXXXXXXXX
Nationality:	XXXXXXX
Sister University:	University of Padova
Applying Program:	International MBA Program
Exchange Duration:	2018-02-01 ~ 2018-06-30

**NOTE**  
Please have the outgoing exchange program coordinator at your home institution to check your required documents and complete the following session I and II.

<b>Section I</b>	<b>List of General Required Documents</b>
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|--------------------------|--|
| <input type="checkbox"/> | An Exchange Student Online Application Form                |
| <input type="checkbox"/> | An official copy of the transcript                         |
| <input type="checkbox"/> | A study plan   |
| <input type="checkbox"/> | A copy of passport or nationality verification             |
| <input type="checkbox"/> | An official copy of your home university enrollment record |

<b>Section II</b>	Name(Print):
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Coordinator at  
your home  
institution

Title:  
Office:  
Email:  
Phone:  
Signature:  
Date: