



## REQUEST FORM

Please send the document back to Stage & Placement Office, Department of Economics and Management via e-mail: [stage.economia@unipd.it](mailto:stage.economia@unipd.it). The request is immediate and automatic: in this case of doubt, Stage & Placement Office will contact directly the hosting structure and/or the student.

### The hosting structure

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With regard to (Name and Surname) \_\_\_\_\_

Registration n° \_\_\_\_\_

- |   |  |
|---|--|
| <input type="checkbox"/> Please indicate the student's degree course: | <input type="checkbox"/> Recently graduated                |
| <input type="radio"/> TEM   | <input type="checkbox"/> Graduated more than 12 months ago |
| <input type="radio"/> ECI   |  |
| <input type="radio"/> MEI   | <input type="checkbox"/> Master MIBS                       |
| <input type="radio"/> MEF   | <input type="checkbox"/> Master MASCI                      |
| <input type="radio"/> BA  | <input type="checkbox"/> Master MBM                        |
| <input type="radio"/> MED   |  |
| <input type="radio"/> TrEC  |  |

### REQUESTS:

**INTERNSHIP SCHEDULE VARIATION**

New internship schedule: \_\_\_\_\_

Starting from: \_\_\_\_\_

Motivation: \_\_\_\_\_

**INTERNSHIP INTERRUPTION/EXTENSION**

Early interruption of the internship from \_\_\_\_\_ to \_\_\_\_\_

Reason: \_\_\_\_\_

Internship extension starting from: \_\_\_\_\_ to \_\_\_\_\_

The new schedule related to the extension:

Remains as already set in the training project

Is the following : \_\_\_\_\_

**INTERNSHIP LOCATION VARIATION/BUSINESS TRIP COMMUNICATION**

Please indicate the days during which the location will be different:

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Please indicate the reason (headquarters relocation, temporary travel, visit to customers, participation to exhibition or conference):

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New location (complete address and company name if different from the hosting structure) :

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Internship schedule during the variation: \_\_\_\_\_

Place, date \_\_\_\_\_

Professional Tutor \_\_\_\_\_

The Intern \_\_\_\_\_