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University of Padova  
Department of Economics and Management "Marco Fanno"  
**ANTI-PLAGIARISM RULES**  
Approved by the Council of the Department on 23 September 2021

**Article 1 – PURPOSE**

1. As stated in Article 28 c.8 of the "[Student Career Regulation](#)" of the University of Padova, "students must write their thesis in full compliance with the copyright and intellectual property ownership rules and regulations."
2. The "Anti-plagiarism rules" of the Department of Economics and Management "Marco Fanno" (henceforth, the Department) promote and ensure compliance with the procedures for ascertaining the originality of students' submitted thesis (*Bachelor's degree thesis and Msc thesis*).
3. The "Anti-plagiarism rules" also apply to any other type of essay, paper, etc., required for graduating, *such as the final report submitted at the end of internships, in which case the Tutor ("Tutore Didattico") is in charge of the tasks set out in Article 5.*
4. The Department undertakes to promote initiatives and provide information regarding the correct citation of bibliographic sources.
5. The "Anti-plagiarism" apply to all Bachelor's and Msc degrees of the Department. They do not interfere with any criminal, civil and administrative liability that may result from plagiarism violations.

**Article 2 – DEFINITION**

1. In the "Anti-plagiarism rules", plagiarism means:
  - i. copying literally (i.e., word for word) someone else's text or portion of text, and pass them off as your own without putting the copied text in inverted commas and without correctly citing the source;
  - ii. paraphrasing or summarising a text, i.e. reporting in one's own words someone else's ideas or other types of information, without indicating the source;
  - iii. translating and quoting someone else's text or portion of text, written in a different language than the one used in the thesis, without citing the source.

### Article 3 – STUDENTS' OBLIGATIONS

1. Students must be aware of the contents of the “Anti-plagiarism rules” and use the tools provided by the Department to avoid plagiarism. Students are required to use the “[Guida ai Riferimenti Bibliografici](#)” (Bibliographic Citation Guidelines) when preparing their thesis.
2. All texts and digital materials used for the thesis must be properly cited both in the body of the thesis, or in the footnotes, and in the “References” section.
3. Upon submission of the thesis, the student must sign the **declaration of authenticity** (see Appendix) and attach it to the submitted thesis.
4. The thesis cannot be submitted without this declaration.

### Article 4 – PLAGIARISM DETECTION SOFTWARE

1. The professor responsible for the thesis (“the supervisor”) must check the thesis for plagiarism using the software adopted by the University of Padua: COMPILATIO (available at <https://www.unipd.it/software-antiplagio>). If, in the future, the University or the Department decides to change software, the supervisors will have to use the new software.
2. This software provides to the supervisor the percentage of matching text and the exact segments in which matching with already existing texts or digital materials has been found. The supervisor can therefore assess if there is an instance of plagiarism and take further measures.
3. In any case, the student is the only responsible if the submitted thesis does not comply with the “Anti-plagiarism rules”, as well as for the consequences of a false declaration of authenticity (Article 3 c.3).

### Article 5 – DUTIES AND RESPONSIBILITIES OF THE SUPERVISOR

1. Supervisors are advised to progressively control the originality of the work during the writing process.
2. Upon completion of the thesis, the supervisor must ensure that the declaration of authenticity referred to in Article 3 c.3 has been included in the submitted document. The supervisor cannot under any circumstances approve the thesis without this declaration.
3. The thesis supervisor must perform the plagiarism check using the software referred to in Article 3 c.3., before giving the final approval of the thesis through UNIWEB.

4. Simultaneously with the approval (or non-approval) of the thesis, the supervisor must indicate, via the Department's Intranet procedure, *the percentage of text matching* with existing texts or digital materials as detected by the software and attach the *analysis report*.

#### **Article 6 – OUTCOME OF THE ANTIPLAGIARISM PROCEDURE**

1. To be allowed to defend your thesis, *the percentage of matching text* detected by the software must not exceed 10%.
2. If the supervisor considers that a percentage higher than the one indicated in the previous paragraph is justified, he/she may still approve the thesis, justifying his/her decision.
3. If the supervisor rejects the thesis, the Teaching Office will promptly inform the student that he/she will have to graduate in a future session.
4. In the event of exclusion from graduation, the student must contact the Coordinator of the Program ("Presidente del Consiglio di Corso di Studio") who, after consultation with the supervisor and own assessment of the circumstances, may propose to continue the thesis with the same supervisor or to assign another supervisor.
5. The Director of the Department, after consulting with the supervisor and the Coordinator, and after assessing the causes that led to the exclusion from graduation, may decide to inform the Rector in order to initiate a disciplinary procedure.

#### **Article 7– REGULATIONS EFFECTIVE DATE**

1. The "Anti-plagiarism rules" take effect on the day following their approval by the Council of the Department.