

## Information for International Exchange Students

Dear International Student,

Thank you for choosing the ESC Clermont BS as your exchange destination. The International Team, administrative staff and faculty look forward to welcoming you to our school this September. Please find the information about the starting dates, and application procedure below. Our information about course offerings is currently being finalized. This will be sent to you as soon as possible. We will also keep you informed of any updates or important information related to the sanitary crisis, as necessary.

SEMESTER I			
PROGRAMME		START DATE	END DATE
UNDERGRADUATE PROGRAM	3 <sup>rd</sup> -Year undergraduate/ Bachelor Level	23/09/2021 (to be confirmed)	17/12/2021
GRADUATE PROGRAM	• 4 <sup>th</sup> -Year Undergraduate/ Master I Level	• 31/08/2021	17/12/2021
	• Final-Year Graduate / Master II Level	• 20/09/2021	17/12/2021
<b>ORIENTATION SESSIONS (ATTEND 1 SESSION ONLY) – to be confirmed</b>			

The link to the application form for International Exchange Students is as follows:

<https://www.esc-clermont.fr/en/application-form-exchange-student/>

The deadline for submitting your documents is the **31<sup>st</sup> May 2021**.

**IMPORTANT: No application will be accepted without an official nomination from a partner institution.**

You will find the following documents enclosed with this email:

- **ESC Factsheet**
- **International Student Handbook**, which is available in English and French (containing important information regarding visa formalities, health insurance and accommodation)

The following documents will be sent to you as soon as possible:

- **Course offerings** Excel File (you can apply filters according to tracks, programs, and language of teaching)
- **Learning agreement** (to be completed with the courses you intend to follow). This document should be signed by your home institution and your faculty advisor (see the International Student Handbook) and the final validated version returned to me before the **30<sup>th</sup> June 2021**.

### Step-by-Step Application Procedure (full details in the International Student guide):

Steps for the applicant	Link	Deadline	International Office Follow-Up
Complete the <b>online application form</b> and submit documents	<a href="https://www.esc-clermont.fr/en/application-form-exchange-student/">https://www.esc-clermont.fr/en/application-form-exchange-student/</a>	31 <sup>st</sup> May	<ul style="list-style-type: none"> <li>• Your application will be processed, and supporting documents checked</li> <li>• Fee-paying students will receive a pre-admission letter with a request to pay</li> </ul>

			the fee-deposit to receive the final admission letter <ul style="list-style-type: none"> <li>• Non-fee-paying exchange students will receive the final admission letter.</li> </ul>
Start your <b>visa application</b> (non-Europeans)	<a href="https://www.campusfrance.org/fr">https://www.campusfrance.org/fr</a> go to the Campus France webpage for your home country & register	As soon as you receive the final admission letter	—
Contact your <b>Faculty Advisor</b> and complete your learning agreement with your course <b>choices</b>	The complete list of Faculty advisors is available in the International Student guide	As soon as you receive your final admission letter	—
Submit your validated <b>learning agreement</b> to the international office	Signed and stamped by the person in charge of your studies in your home institution and by your faculty advisor in Clermont.	30 <sup>th</sup> June	<ul style="list-style-type: none"> <li>• Course Registration</li> </ul>
Degree-Seeking Students only: Complete the <b>official registration formalities</b>	A link will be sent to you by the administrative services	This deadline provided by the administrative service	<ul style="list-style-type: none"> <li>• Once this procedure has been finalized and documents approved by the administrative Services, your student ID &amp; account will be created.</li> </ul>

### Summer closing dates:

Please note that the School will be completely closed during the following period: Friday 6<sup>th</sup> August (evening) to Monday 16<sup>th</sup> August (morning). No staff will be available during this time.

### Get in contact with other international students:

- International Student Facebook Group: <https://www.facebook.com/groups/1021269004622307/>
- International Students Community on Instagram: ISC ESC Clermont

The ESC Clermont BS International Office staff look forward to receiving your application and welcoming you to the School.

Sincere regards,



**Lisa FIACRE**

**Head, International Exchange Students**

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