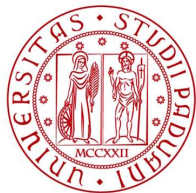


dSEA



UNIVERSITÀ
DEGLI STUDI
DI PADOVA

WELCOME DAY

DSEA

MARCH 13, 2020

Provided by
International Office,
Department of Economics and
Management

WELCOME TO THE DEPARTMENT OF ECONOMICS AND MANAGEMENT DSEA!



INTERNATIONAL OFFICE - DSEA

PEOPLE:

Prof Elisabetta Lodigiani – Responsible for Erasmus Exchanges

Greta Pesce – Officer, Int Relations

Enrico Soncin – Officer, Int Relations

Tommaso Manfè – International Tutor

WHERE WE ARE

via Ugo Bassi 1, 5° floor

CONTACTS:



www.economia.unipd.it/en



international.economia@unipd.it



[DSEA – Dipartimento di Scienze Economiche e Aziendali](#)



[#DSEA](#)

Instagram

INTERNATIONAL OFFICE – UNIPD PROJECTS AND MOBILITY OFFICE

IN CASE OF:

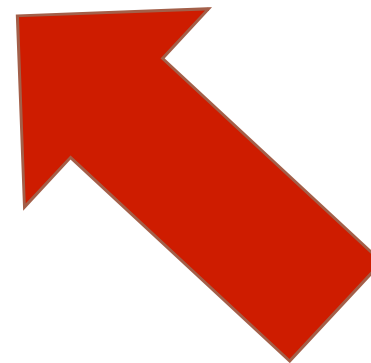
Certificate of arrival/departure

Certificate of stay

Transcript of Records

CONTACTS:

erasmus.incoming@unipd.it



COVID-19 UPDATES

<https://www.unipd.it/news/coronavirus>

<https://it-it.facebook.com/universitypadova/>

<https://www.unipd.it/news/coronavirus-now-active-dedicated-helpline-university-s-community>

- The suspension of all teaching and curricular activities held in person has been extended until April 3, 2020
- Such activities will be held via alternative means of electronic communication
- Staff and offices are active so don't hesitate in contacting us via e-mail or skype
- Study rooms and museums remain closed until April 3, 2020

OUR MSC OFFER

The Department offers 3 Masters of Science entirely taught in English:

A. Business Administration

1. Accounting and Finance
2. Management

B. Economics and Finance

1. Banking and Finance
2. Economics

C. Entrepreneurship and Innovation



OUR MSC OFFER

2 years cycle (Intake, September 2020) – 120 ECTS

Selective admission process (~20% of applicants admitted)

Grants eligibility to PhD programmes in Europe

Strong International vocation:

Double degrees / Bilateral Agreements / Summer Schools / Overseas Exchanges

www.economia.unipd.it/en/services/international-relations

Placement and Recruitment: > 1000 partner firms both nationally and internationally



RANKINGS

In the latest round of assessment of *teaching and research quality* the Department of Economics and Management ranked first and third in the disciplines of Business and Economics!

[Video: Department of Excellence for Research](#)

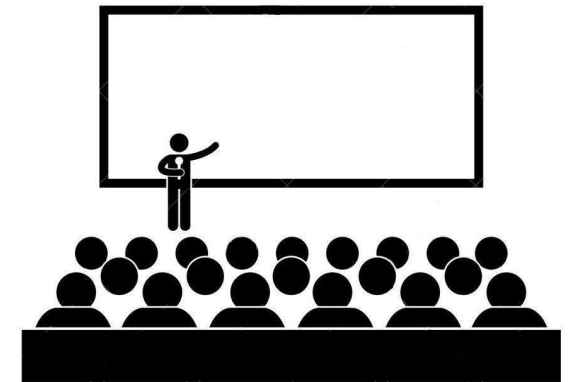


INTENSIVE SUMMER CLASSES

What?

Intensive (5-weeks) classes designed for our International Students:

- Accounting for Decision Making (6 ECTS)
- Behaviour in Organizations (6 ECTS)
- Economics of Social Capital (6 ECTS)
- European Private Law (6 ECTS)
- Principles of Marketing (6 ECTS)



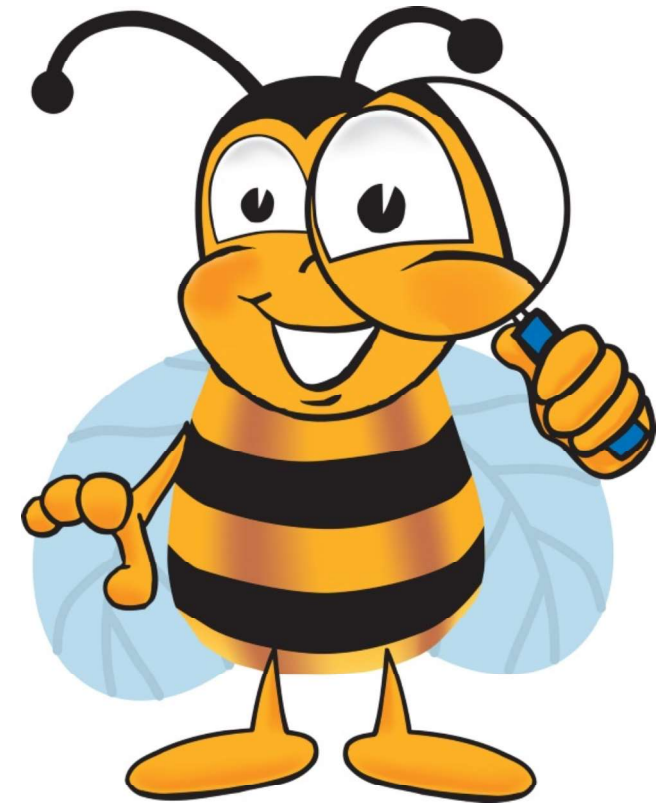
How?

In-class discussion, team work activities, case studies, role playing, audio-visual training, international classes, totally held in English

When?

Classes will start in the first or second week of May until the second week of June (exam included)

ADMINISTRATIVE PROCEDURES



SASSA SERVICE

There you receive your student card (badge) and the blue folder

INSIDE THE BLUE FOLDER:

- REGISTRATION NUMBER (MATICOLA)
- NEW username to access **uniweb** and **moodle**
- payment slip (mav) of € 24.50 for administrative COSTS AND UNIVERSITY INSURANCE FOR ACCIDENTS

ATTENTION!! - *If you don't pay the contribution of € 24.50, your enrolment will be cancelled and you will not be able to sign up for exams.*

Uniweb: the password is the one you have set in the application form. It expires every 3 months.

To recover your password: <https://uniweb.Unipd.it/home.Do>

CODICE FISCALE

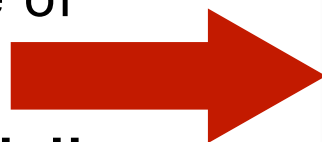
It is a personal code made of numbers and letters.

It is released by **agenzia delle entrate** and it never expires.

You might need it for the following reasons:

- to rent an apartment
- to open a bank account
- to reset your uniweb password

you received the “codice fiscale” via email some time ago.



Copia per il richiedente

agenzia entrate

CERTIFICATO DI ATTRIBUZIONE DEL CODICE FISCALE

CODICE FISCALE

COGNOME

NOME

SESSO

COMUNE (O STATO ESTERO) DI NASCITA

PROVINCIA DI NASCITA
EE

DATA DI NASCITA

DATA 15/01/2019

IL FUNZIONARIO *Nicola Lopatello*

UFFICIO
DIR. PROV. PADOVA

AVVERTENZE
Questo certificato attesta il codice fiscale e i dati ad esso associati, registrati in Anagrafe Tributaria.
La stampa del codice fiscale nel formato bar-code (codice a barre) ne consente l'acquisizione ottica, al pari del tesserino di codice fiscale e della Tessera Sanitaria.

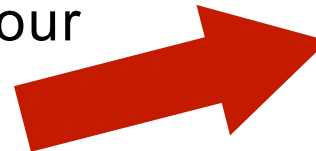
AGE.DREFI.REGISTRO UFFICIALE.0075031.15-01-2019-U
Identificativo certificato: 201975031

ARRIVAL CERTIFICATE

The date stated in your certificate will be set on the start of activities, unless you register at SASSA after that date.

Make sure the Projects and mobility Office knows about your arrival!

If your home university requires its own form, we'll let you have it as soon as possible signed by one of our officers.



AMMINISTRAZIONE CENTRALE
AREA DIDATTICA E SERVIZI AGLI STUDENTI
INTERNATIONAL OFFICE

UNIVERSITÀ
DEGLI STUDI
DI PADOVA

Via VIII Febbraio, 2
35122 Padova (Italy)
tel. +39 049 821 3061-3065
fax +39 049 821 3060
erasmus.incoming@unipd.it
CF 80009460231
PIVA 00742430283

DICHLARAZIONE DI ARRIVO – Anno Accademico 2018/19
Arrival Certificate – Academic year 2018/19

Si attesta che
We hereby certify that

Cognome e Nome: _____
Surname and Name:

Luogo di nascita: _____
Place of Birth:

Data di nascita: _____
Date of Birth:

Università di provenienza: _____
Sending Institution:

è arrivato/a il **26/09/2018**
arrived on

presso l'Università degli Studi di Padova
at the University of Padova

nell'ambito del programma di mobilità Erasmus+ for studies
in the framework of Erasmus+ for studies Programme


sotto la supervisione del Prof.: _____
under the supervision of Professor:

nella scuola/ nel dipartimento of: _____
in the school / department of:

Si rilascia la presente dichiarazione in carta semplice per gli usi consentiti dalla legge.
This document is issued to the person concerned for the purposes granted by law.

Padova, 26/09/2018

Per il Capo Servizio
For the Head of the International Office

 *Jose Occhi*

Dirigente: Andrea Cappaggia, Responsabile del procedimento amministrativo: Elena Astoi
tel. +39 049 821 3061 email: erasmus.incoming@unipd.it

INSTITUTIONAL E-MAIL ADDRESS

It is mandatory to use the institutional unipd e-mail address:

name.surname@studenti.unipd.it

If you experience any issue with the activation, please contact the Dsea International Tutor

international.tutor.unipd@gmail.com

Please note that the institutional e-mail address is needed to access

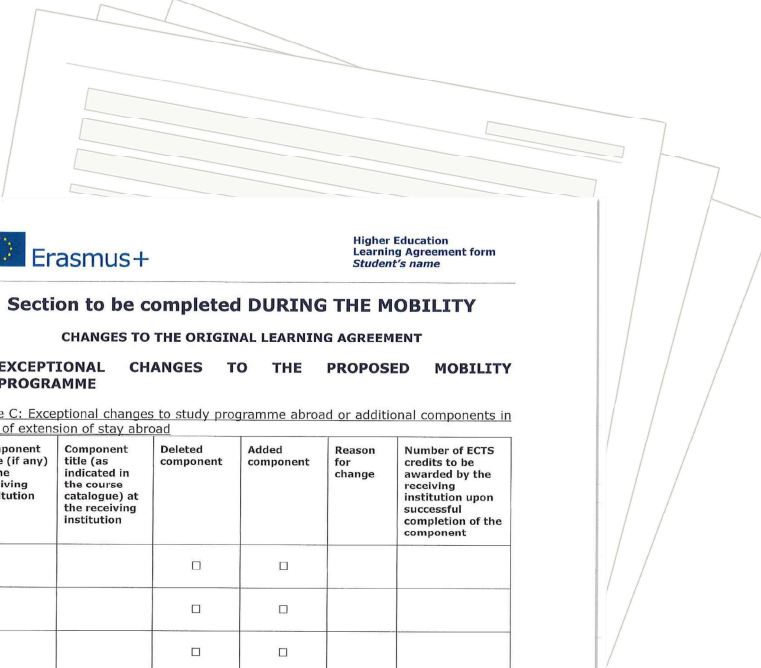
- **PC rooms**
- **Moodle**
- **Uniweb**



LEARNING AGREEMENT – DURING THE MOBILITY

You can change your LA form,
just once, during the first 2 weeks of classes
(deadline **March 31**)

In order to get the signature of the DSEA
Erasmus Coordinator, please send an e-mail
with the pdf LA in attachment to
international.economia@unipd.it



Erasmus+ Higher Education Learning Agreement form
Student's name

Section to be completed DURING THE MOBILITY

CHANGES TO THE ORIGINAL LEARNING AGREEMENT

I. EXCEPTIONAL CHANGES TO THE PROPOSED MOBILITY PROGRAMME

Table C: Exceptional changes to study programme abroad or additional components in case of extension of stay abroad

Component code (if any) at the receiving institution	Component title (as indicated in the course catalogue) at the receiving institution	Deleted component	Added component	Reason for change	Number of ECTS credits to be awarded by the receiving institution upon successful completion of the component
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
					Total:

Table D: Revised group of educational components in the student's degree that will be replaced at sending institution"

Component code (if any) at the receiving institution	Component title (as indicated in the course catalogue) at the sending institution	Deleted component	Added component	Reason for change	Number of ECTS credits
		<input type="checkbox"/>	<input type="checkbox"/>		
		<input type="checkbox"/>	<input type="checkbox"/>		
					Total:



The student, the sending and the receiving institutions confirm that they approve the proposed amendments to the mobility programme.

Approval by e-mail or signature of the student and of the sending and receiving institution responsible persons.

SUBJECTS, CLASSES & TIMETABLE

Courses Catalogue:

<https://www.economia.unipd.it/en/services/international-relations/affiliate-international-programs/erasmus>



Department of Economics and Management "Marco Fanno"
Courses catalogue 2016-2017

The Department of Economics and Management offers five different study programmes:

- one program at the bachelor level: BA in Economics (TREC);
- four programs at the master level: Business Administration (MBA), Economics and Finance (MEF), Economics Law (MED), International Economics (MEI).

Courses are offered on a semester basis (semester 1 and 2), except for those belonging to the third year bachelor, where courses are offered on a tri-monthly basis (trimester 1, 2 and 3).

Legend

1T = first trimester (only third year BA)
Classes: September 26 2016 to December 2 2016
Winter exams session: December 9 2016 to January 22 2017

1S = first semester
Classes: September 26 2016 to January 30 2017 / master level classes start on October 3 2016
Winter exams session: January 23 2017 to February 24 2017

2T = second trimester (only third year BA)
Classes: January 9 2017 to March 10 2017
Spring exams session: March 13 2017 to April 7 2017

2S = second semester
Classes: February 27 2017 to June 9 2017
Summer exams session: June 12 2017 to July 21 2017

3T = third trimester (only third year BA)
Period: April 10 2017 to June 16 2017
Period dedicated to internship. No classes.

ISPM ITALY = International Summer Program in Management
Intensive classes especially dedicated to International Students
Classes and exams: May - mid June 2017

[Click here to consult the Academic Calendar.](#)

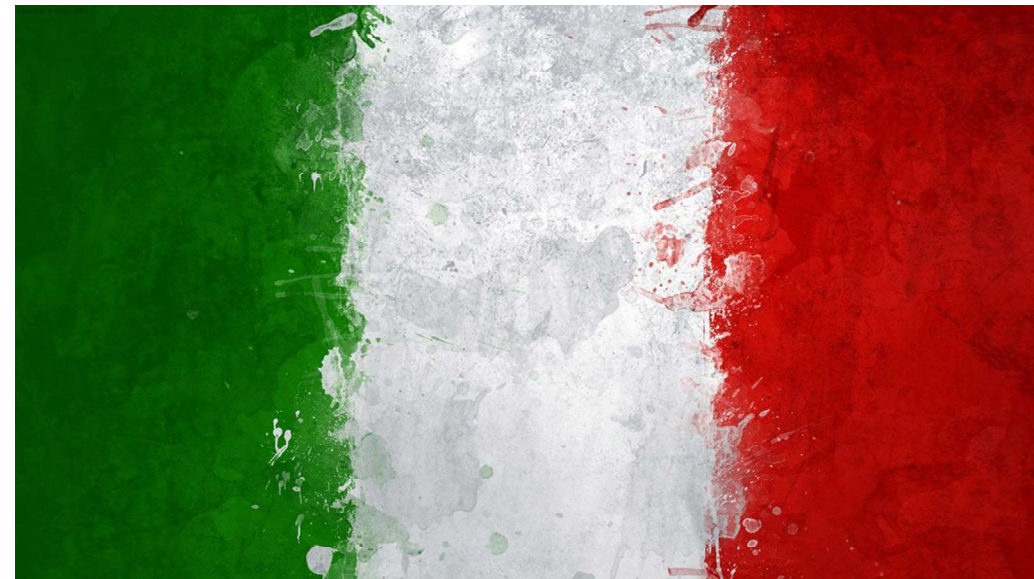
ITALIAN LANGUAGE COURSE

The Linguistic Centre (CLA) offers a free 3 ECTS Italian Language Course to all incoming students:

- The deadline to sign up is March 16
- Classes postponed to the first week of April
- 40 hours courses: 4 hours per week
- **check the CLA website for details on enrolment**

For further details:

<http://cla.unipd.it/en/courses/italian-courses/biannual-courses/>



**Centro
Linguistico
di Ateneo**

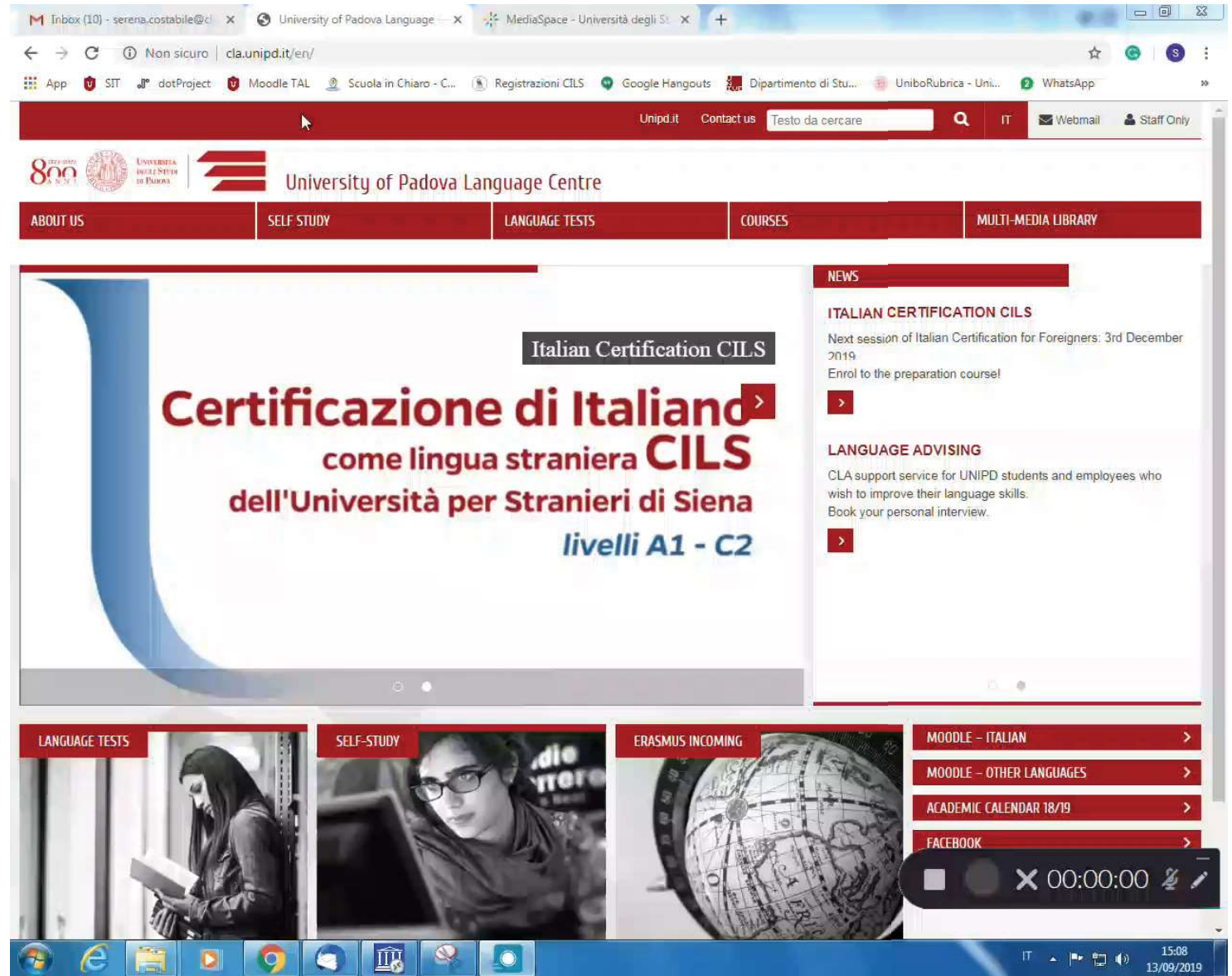
**Level from
pre-A1 to C1**

**First Italian course
with us is free of charge**





**Centro
Linguistico
di Ateneo**



The screenshot shows a web browser displaying the website for the University of Padova Language Centre. The browser tabs include 'Inbox (10) - serena.costabile@cl...', 'University of Padova Language', and 'MediaSpace - Università degli St...'. The address bar shows 'cla.unipd.it/en/'. The website header features the '800' anniversary logo and the 'University of Padova Language Centre' logo. A navigation menu includes 'ABOUT US', 'SELF STUDY', 'LANGUAGE TESTS', 'COURSES', and 'MULTI-MEDIA LIBRARY'. The main content area has a large banner for 'Italian Certification CILS' with the text 'Certificazione di Italiano come lingua straniera CILS dell'Università per Stranieri di Siena livelli A1 - C2'. To the right, a 'NEWS' section contains two items: 'ITALIAN CERTIFICATION CILS' (Next session of Italian Certification for Foreigners: 3rd December 2019) and 'LANGUAGE ADVISING' (CLA support service for UNIPD students and employees). Below the banner, there are four smaller sections: 'LANGUAGE TESTS' (with a student reading), 'SELF-STUDY' (with a student at a computer), 'ERASMUS INCOMING' (with a globe), and 'MOODLE - ITALIAN' and 'MOODLE - OTHER LANGUAGES' (with a list of links). A 'FACEBOOK' link is also present. The Windows taskbar at the bottom shows the time as 15:08 on 13/09/2019.

The last step

you have to:

- **confirm** your application
- **choose** one of the available courses according to your language level and your timetable preferences

- + Course starting dates
- + Course length and cost
- + Enrolment
- + **Class publication and confirmation**
- + Final tests and credits
- + Certificates
- + Giving up your place
- + Self study
- + Contacts



Get ready!
Courses
will start on April



**Centro
Linguistico
di Ateneo**

_____ **Via Venezia, 16 PADOVA**
email: didattica.cla@unipd.it

 **[cla.unipd.it](https://www.facebook.com/cla.unipd.it)**

www.cla.unipd.it

INTERNATIONAL TUTOR

A domestic student, studying at DSEA, available to support international students about several aspects such as: classes, how to contact professors, how to subscribe exams, the activation of the e-mail account, how to use Uniweb and Moodle platforms...

CONTACTS:

✉ international.tutor.unipd@gmail.com



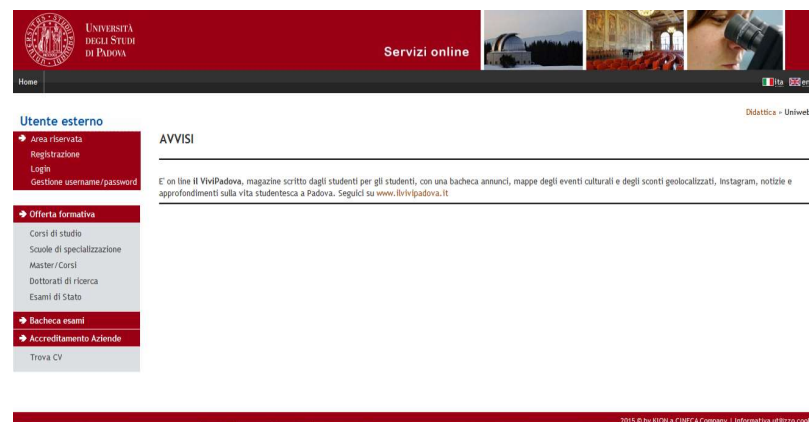
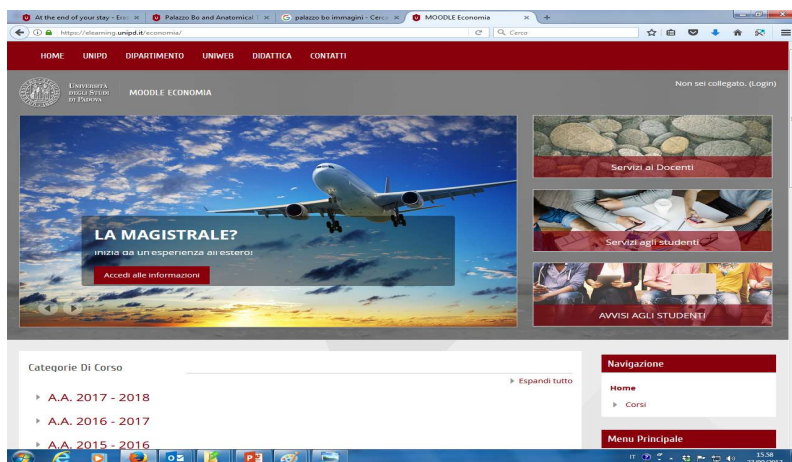
CLASSES & FINAL EXAMS

Moodle

E-learning platform, to download information, teaching material and assessment.

Uniweb

Web platform, to enrol to exams (from 20 to 3 days before the exam), accept/refuse marks and get the credits for the final transcript of records.



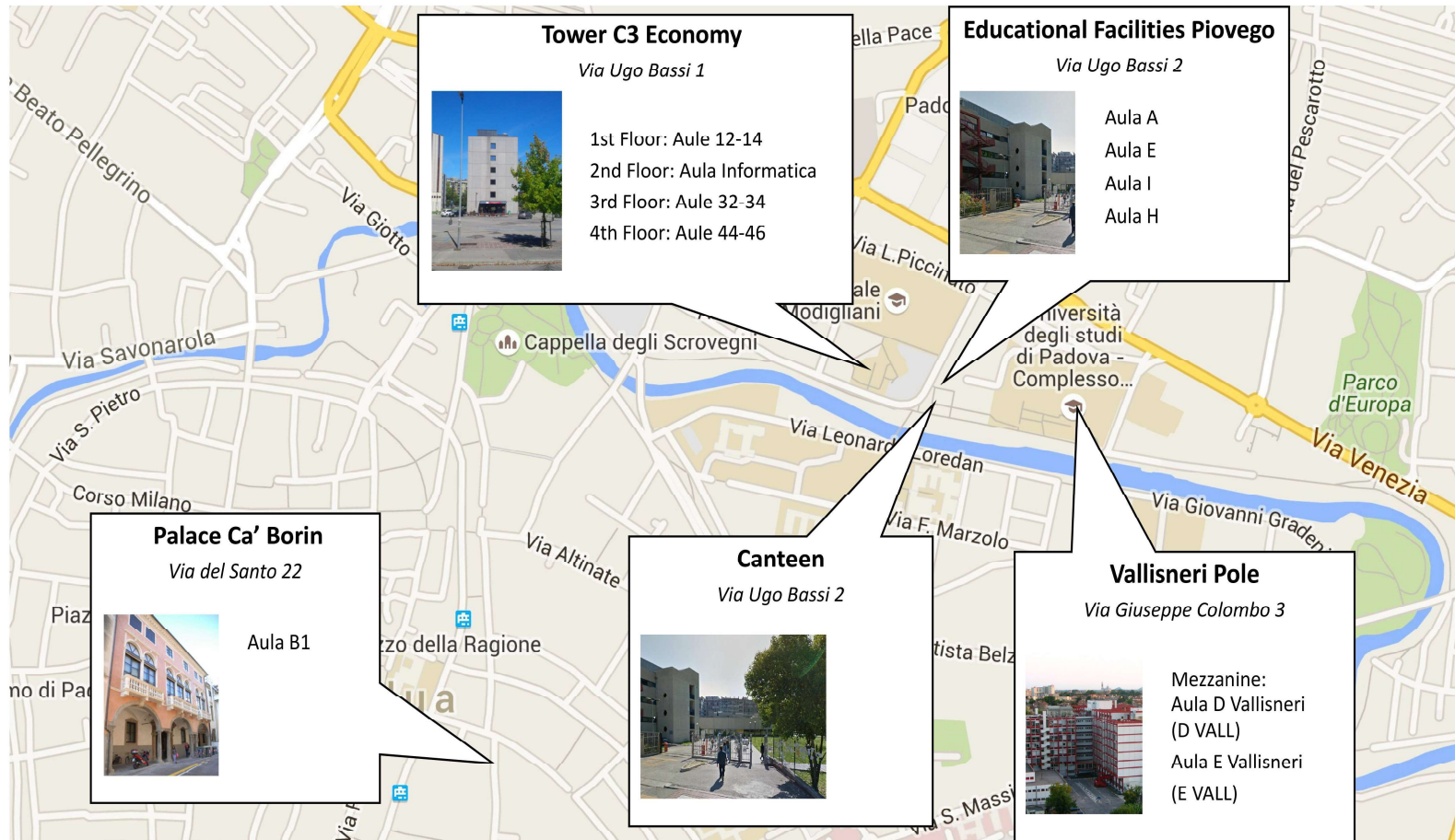
TWO INTAKES (APPELLI)

You have 2 chances to pass each exam: the first and second intake (*appello*).

If you want to refuse the grade, you can do it in 7 days. After 7 days, results (expressed in grade /30) will be published on-line - using Uniweb platform.

The minimum to pass an exam is **18/30**.





WE ARE SPREAD ALL OVER THE CITY: CAMPUS AND FACILITIES

Teaching
Library
Canteen

AT THE END OF YOUR STAY

Three steps to finalize your Erasmus stay:

- 1) Obtain your Transcript of Records (on-line request)
- 2) Final interview (Uniweb)
- 3) Confirmation of Stay/Attendance Certificate
(Central International Relations Office, Palazzo Bo – go personally)

Additional information at this link:

<http://www.unipd.it/en/end-your-stay-erasmus-study>



STUDYING AND LIVING IN PADOVA

- Housing: S.A.S.S.A. service of accomodation; www.sassa.org
- University Welcome Desk: SAOS for VISA-assistance; <http://www.unipd.it/en/node/1456>
- University Language Centre: CLA for Italian Language Courses; www.cla.unipd.it
- Locations (classrooms, libraries, PC rooms...):
<http://www.economia.unipd.it/en/department/locations-and-openinig-hours>
- University canteens: ESU food service;
<http://www.esupd.gov.it/en/our-main-activities/food-services-canteens>
- Erasmus Student Network: ESN Padova; www.esnpadova.it
- Medical Services: <http://www.unipd.it/en/services/health-sports-and-recreation>
- University Sports Centre: CUS Padova; www.cuspadova.it
- Bike Sharing Service: GOODBIKE Padova; www.goodbikepadova.it

CULTURAL ITINERARIES IN PADOVA

- Palazzo Bo and Anatomical Theatre (<http://www.unipd.it/en/node/261>)
- Church of St. Anthony (<http://www.santantonio.org/en>)
- Scrovegni Chapel (<http://www.cappelladeglisrovegni.it/index.php/en/>)
- Botanical Garden (<http://www.ortobotanicopd.it/en>)

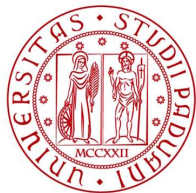




THANK YOU FOR
YOUR ATTENTION!

International Office

dSEA



UNIVERSITÀ
DEGLI STUDI
DI PADOVA

**ENJOY YOUR
STAY!**

Department of Economics and
Management "Marco Fanno"