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Att. 1

Call for applications for 10 Scholarships
EQUIS Accreditation Process *

* This is an English translation of the original documentation in Italian language. This translation summarizes all relevant points for international applicants. Please consider that only the original version in Italian has legal value and the department is not liable for any omissions in this translation.

INTRODUCTION

The Department of Economics and Management "Marco Fanno" (dSEA) of the University of Padova announces a call for applications for 10 scholarships for students enrolled in the Department's degree programmes. The students selected for these scholarships will have to write a report, which will be included in the documentation that the department is preparing to obtain the international accreditation EQUIS. EQUIS is an international system of strategic review, quality improvement, and accreditation of high-quality international business schools and Departments.

One of the key documents EQUIS expects from our department is a "Student Report". The report is a twenty-page long student appraisal of EQUIS standards on Governance, Programs, Students, Faculty, Resources, Internationalization, ERS (Ethics Responsibility and Sustainability) and Connections with the labour market. This document needs to be independently produced by a selected group of students. It will be an important annex to the "Self-Assessment Report dSEA", a document that EQUIS peer reviewers will evaluate during their official visit to the Department in October 2022. Selected students have to gather input on issues of importance to the EQUIS accreditation process and produce one single report. It is foreseen that the EQUIS peer reviewers may interact directly with the selected students to obtain clarifications on their report.

ART. 1 – ADMISSION REQUIREMENTS

The call is open to all students enrolled on the 1st of October 2021 in either the Bachelor's degree of Economics ("Laurea Triennale in Economia") or in one of the dSEA Master's degrees ("Lauree Magistrali"), with an equal distribution across year of studies:

- 2 students enrolled in the first year of the Bachelor's degree in Economics;
- 2 students enrolled in the second year of the Bachelor's degree in Economics;
- 2 students enrolled in the third year of the Bachelor's degree in Economics;
- 2 students enrolled in the first year of a dSEA Master's degree;
- 2 students enrolled in the second year of a dSEA Master's degree.

ART. 2 – APPLICATION PROCEDURE

Students must fill in the online form "Student Scholarships EQUIS Accreditation Process" available at the web address https://www.economia.unipd.it/Borse-di-studio-EQUIS by the 9th of November 2021 at 12.00 pm. Applications received after this deadline will not be accepted.

The application must be addressed to the Director of the Department of Economics and Management "Marco Fanno".

In the application form, candidates shall declare, under their own responsibility:

- their name and surname, tax code (or equivalent), date and place of birth, place of residence, email, telephone number and contact address (including zip code) for all matters relating to the selection process.
- that they will promptly inform the university of any change of residence or contact address chosen for the selection process; or that they are aware of all the rules included in the call.

By submitting their application, applicants agree to accept all the rules included in the call. False declarations will result in the exclusion from the selection procedure. Students shall pay back the amount of the scholarship if it has already been received.

ART. 3 – SELECTION PROCEDURE

The scholarships will be assigned by a Committee appointed by the Director of Department, composed of:

- Professor Giacomo Boesso, Associate Director for International Accreditation;
- Cristian Poletti, Administrative Manager;
- Alessia Russo;
- Ravi Yerraji.

The selection is based on the following criteria:

- 40% of the evaluation is based on the number of credits achieved in the student's last year of studies compared to the maximum number of credits available in the respective programme (not applicable to students enrolled in the first year). Applicants must send the "Self-certification of enrolment and transcript of records", downloadable from your profile in Uniweb;
- 60% of the evaluation is based on the student's motivational letter (which must be attached to each application and written in English). The letter will account for 100% of the evaluation for students enrolled in the first year.

The Commission's decision is unquestionable and there is no right of appeal. The Commission also reserves the right not to assign the Scholarships. The result of the selection will be published in the "Amministrazione trasparente" section of the website of the Department of Economics and Management "Marco Fanno" of the University of Padova. The successful candidates will also be informed by e-mail (to the email address indicated in the application form).

The selected students must collect all the necessary input and data in order to produce their own assessment of the Department's positioning with respect to the quality standards set by the EQUIS accreditation process and produce a single report (the "Student Report" mentioned in the introduction). The report must be completed by 30 June 2022 and sent electronically to the Department's EQUIS group.
The scholarship beneficiaries must also guarantee their presence in Padova during the visit of the EQUIS peer reviewers to the Department, in October 2022, and their availability for a possible interaction with the peer reviewers (in English) on the contents of the "Student Report".

ART. 4 - PAYMENT

The amount of this scholarship is € 400,00 (gross for the recipient) and will be paid via bank transfer in two instalments:
- € 200 upon submission of the "Student Report";
- € 200 after the visit of the EQUIS peer reviewers.

ART. 5 - RESPONSIBLE OF THE PROCEDURE

As per art. 4, 7 and 8 of law 241 dated 7 August 1990 (New norms governing administrative procedure and right of access to administrative documents) the person in charge of the procedure is the Director of the Department.

Candidates may exercise their right of access to competition proceedings, as foreseen under existing law.

ART. 6 - DATA PROCESSING

Personal data will be processed pursuant to the principles and provisions of General Data Protection Regulation (GDPR) (EU) 2016/679 on protection of privacy and exclusively for the purposes of managing the procedure.

Padua, 25 October 2021

Director of the Department

Professor Paola Valbonesi

Application Form

I the undersigned,   _____

Place of birth (Town/Country)   _____

Date of birth (dd/mm/yy)   _____

Italian fiscal code   _____

Residency address:

Street   _____

No.   _____

Zip code   _____

City   _____

Province   _____

Tel no.   _____

Email   _____

Certified email (PEC email) [if available]_____

HEREBY REQUEST

to participate in the Selection for a Scholarship "EQUIS Accreditation Process".

HEREBY DECLARE

according to the articles 46 and 47 of D.P.R. no. 445/2000:

- To be enrolled in the following degree programme of the University of Padova

_____

- to possess the following degree

_____

- Nationality _____ [non-EU applicants must hold a residence permit valid until the deadline of the call for applications]

- Address for communications (tick the box):

    o   Residency address

    o   other:

    Street   _____

No. _____

City _____

Zip code   _____

Country   _____

I declare that I accept all the rules included in the announcement and to be informed, pursuant to Legislative Decree 196/2003, that personal data will be only treated within the procedure for which this declaration is produced.

Attached documents:

a) a photocopy of a valid identity document (Identity Card or Passport);

b) a motivational letter (written in English);

c) the "Self-certification of enrolment and transcript of records", downloadable from your profile in Uniweb (for students enrolled in the second or third year of the Bachelor's degree or Master's degree).

Date_____

Applicant's signature

_____