



FACTS SHEET 2019-2020

INSTITUTIONAL INFORMATION

Name of the Institution	Haute Ecole EPHEC (Ecole Pratique des Hautes Etudes Commerciales) EPHEC University College / University of Applied Sciences - Founded in 1969 Public institution of Higher Education subsidized by the French Community of Belgium
Main campus	Avenue Konrad Adenauer 3 – 1200 BRUSSELS (Woluwe Saint Lambert) – BELGIUM Main reception: + 32 2 772 65 75
Phone	International Office: + 32 2 775 97 75 Fax : + 32 2 775 97 19
Other campuses	<ul style="list-style-type: none"> Schaerbeek (North-East district of Brussels) - ISAT Technical Department Louvain-la-Neuve (30 kms south of Brussels)
Erasmus+ Code	B BRUXEL82 (PIC/ICP : 947573019)
Website	www.ephec.be/international

CONTACTS INTERNATIONAL OFFICE

Head of the International Office	Mrs Françoise DE WAELE	E-mail : f.dewaele@ephec.be
Institutional Erasmus Coordinator	Mr Jean-Michel GREGOIRE	E-mail : jm.gregoire@ephec.be
I.R.O Officer & Incoming Mobility	Mr Frédéric SIMONIS	E-mail : international@ephec.be
I.R.O Officer & Outgoing Mobility	Mrs Astrid BUELENS	E-mail : erasmusout@ephec.be
Erasmus Belgica Coordinator	Mrs Barbara BROOIJMANS	E-mail : b.brooijmans@ephec.be

ACADEMIC CALENDAR 2019-2020 (subject to potential minor changes)

FALL SEMESTER	mid September 2019 to +/- 26 January 2020
	ORIENTATION WEEK for guest students : week prior to start Fall Semester
® Exams:	Christmas break 20 December 2019 to 6 January 2020
	6 to 21 January 2020 - Publication of results end of January
	Exam Resits : Late August / early September 2020
SPRING SEMESTER	+/- 5 February to 29 June 2020
	ORIENTATION WEEK for guest students : from 29 January 2020
® Holidays:	TBC
® Exams:	Approximately 4 to 22 June 2020 (TBC) - Publication of results end of June
	Exam Resits : Late August / early September 2020

NOTES FOR PARTNERS & EXCHANGE STUDENTS

- Selected REGULAR MODULES TAUGHT IN ENGLISH as part of the Business BA degree programmes
- SPECIFIC MODULES organized specifically for GUEST STUDENTS (at our main Brussels campus only) (e.g. International Marketing / Cross-cultural Business Management / EU Institutions / Sales Techniques etc)
→ see "COURSE OFFER IN ENGLISH"
- Possibility of combining modules taught in FRENCH and in ENGLISH
- Year 3 course modules available only in the FALL SEMESTER
- SPRING SEMESTER : alternative possibility for guest students of a 14-week WORK PLACEMENT
- Contact our International Office (international@ephec.be) for updated course module details
- INFORMATION IN ENGLISH on <http://www.ephec.be/international>
- Discover Brussels & Belgium with this video clip : <https://vimeo.com/152172068>

ACCOMMODATION

Type of accommodation : in private sector (**no** school dorms or student residence owned by **EPHEC**)

- list of rooms of previous year sent on request (help from student tutors)
- renting contracts mostly for minimum 5 months + initial deposit of 2 months
- students are to sign contract directly with owner
- provisional stay possible at a youth hostel
- cost of living : student room on average 350-450 € /month

APPLICATION DETAILS

	<i>NOMINATION by home institution</i>		<i>APPLICATION documents from students</i>
Deadlines	Fall Semester :	15 MAY	1 JUNE
	Spring Semester :	15 NOVEMBER	1 DECEMBER
Condition	Official nomination received from the Home Institution's International Office No free movers accepted		
Language Level	Students should have at least a B2 level (European Framework) in English and/or French The selection process is the responsibility of our partner institutions		
Documents	Send registration documents (Nomination form + CV + electronic photo (JPEG) + Motivation letter + proposed ECTS Learning Agreement + Electronic Registration Form		
Summer break	EPHEC University College is closed for the summer break (1 JULY - 15 AUGUST) No correspondence treated during this period		

HAUTE ÉCOLE

EPHEC

Le chemin pratique vers la réussite

EPHEC INTERNATIONAL RELATIONS OFFICE

international@ephec.be • +3227759775

3, Avenue K. Adenauer • 1200 Brussels (BELGIUM)

www.ephec.be