**General Information**

**MONTPELLIER BUSINESS SCHOOL**

**Address**
2300, Avenue des Moulins  
34185 Montpellier Cedex 4, France  
Phone: +33 4 67 10 25 33  
www.montpellier-bs.com  
Mr. Bruno DUCASSE - Dean

**Course Offer**
- Bachelor of International Business Administration (BIBA)
- Master in Management (AMBA accredited)
- Executive MBA (AMBA accredited)
- Summer School

### International Academic Partnerships Department

**Director of the International Academic Partnerships Department**
Mr Xavier RAJOT  
E-mail: DPAI@montpellier-bs.com

**International Partnerships Coordinator**
Ms Lina ROSALES PARRA  
Phone: +33 4 67 10 25 12  
E-mail: upe@montpellier-bs.com

### International Engagement Office

**Director of the International Engagement Office**
Ms Carole SANTOS MAGLIOZZI  
Phone: +33 4 67 10 25 17  
E-mail: c.santos@montpellier-bs.com

**Institutional Erasmus Coordinator**
Ms Mary O’SHEA-MULLER  
Phone: +33 4 67 10 28 30  
E-mail: assistant-ipo@montpellier-bs.com

**Administration Officer**
Ms Wei SALENÇON  
Phone: +33 4 67 10 28 54  
E-mail: information-incoming@montpellier-bs.com

**Educational Advisor – Student Mobility**
Ms Mariana CANO-COMELLI  
Phone: +33 4 67 10 28 07  
E-mail: course.coordinator@montpellier-bs.com

### Incoming Students Coordinator

**Head of Incoming Mobility**
Mr Vincent FERNANDEZ  
Phone: + 33 4 67 10 25 61  
E-mail: responsible-incoming@montpellier-bs.com

**Incoming student exchange Coordinator**
Ms Nassira HOUACINE  
Phone: +33 4 67 10 26 43  
E-mail: exchange-incoming@montpellier-bs.com

**Student Advisor**
( logistics & administrative procedures)
Ms Wei SALENÇON  
Phone: +33 4 67 10 28 54  
E-mail: information-incoming@montpellier-bs.com

### Outgoing Students Coordinators

**Head of Outgoing Mobility**
Ms Brigitte GUEGUEN  
Phone: +33 4 67 10 26 40  
E-mail: outgoing3@montpellier-bs.com

**Coordinator for Great Britain, Ireland.**
Argentina, Brazil, Bulgaria, Chili, Colombia, Croatia, Czech Republic, Estonia, Dominican Republic, Greece, Hungary, Italy, Latvia, Lithuania, Morocco, Mexico, Peru, Poland, Portugal, Spain, Russia, Slovenia, Tunisia, Turkey, United Arab Emirates.

Australia, Austria, Belgium, Canada, China, Denmark, Finland, Norway, Germany, India, Indonesia, Japan, New Zealand, Netherlands, Malaysia, South Korea, Sweden, Switzerland, Taiwan (ROC), Thailand, USA.
Application Process

Nomination deadlines
- Semester 1: 30th April
- Semester 2: 30th April

Application deadlines
- Semester 1: 15th May
- Semester 2: 15th September

After official nomination, students will receive a link to apply online

Students will be asked to provide the following documents with their application:

For the Bachelor program (BIBA) & M1 year:
- Copy of valid passport or ID card
- Transcripts of records (current year and previous year) translated into French (or into English)
- Curriculum Vitae in French or in English
- Certificate of full-time studies from the home university
- Language certificate for B2 in English and/or French
- IELTS 6 or TOEFL IBT 80/120 or TOEIC 700

For the Double Degree in BIBA (Year3):

For the M2 year of the Master program

Same documents as above plus:
- Copy of undergraduate degree
- Minimum level of TOEIC 790 or ICIMS 65 or TOEFL IBT of 88 or IELTS 6 or DUOLINGO 100

Or proof of having spent at least a year in an English-speaking country within the 5 last years.
Or proof of having spent at least 6 months in an English-speaking academic institution in the previous 2 years.

Language of instruction
- English only OR Mix of French / English (M1 1st semester only)

Language courses
- As part of the exchange Programme, all students will take the course “French as Foreign Language”

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*Provisional calendar subject to change March 2024

Practical Information

Accommodation
- [http://housing.montpellier-bs.com/](http://housing.montpellier-bs.com/)

Expenses (approximate budget per month)
- Rent* (including overheads) | 450 €
- Food expenses | 250 €
- Transport | 0 €**
- Montpellier Business School supplies | 20 €
- Culture | 50 €
- Leisure | 50 €
- Other | 50 €
- TOTAL | 920 €

* minimum

** transports within the Montpellier metropolitan area are free for Montpellier Citizens

Health insurance requirements
- European Health Card for EU citizens
- Non-EU citizens must register to the French social security upon arrival