



INFORMATION SHEET 2016

A. General Information

Address	Akademisches Auslandsamt (International Office) Kapuzinerstr. 25 96045 Bamberg, Germany Fax: +49 (0) 951 863 1054 http://www.uni-bamberg.de/auslandsamt/
Head of International Office/ Erasmus Institutional Coordinator	Dr. Andreas Weihe Phone: +49 (0) 951 863 1048 Email: andreas.weihe@uni-bamberg.de
Incoming Exchange Students Coordinators (contact for <u>visa, housing, insurance</u> etc.)	Mr. Otto J. Band Ms. Khrystyna Pavliukh Phone: +49 (0) 951 863 1049 Email: international@uni-bamberg.de
Preparatory Course Coordinator	Ms. Stephanie Hofmann Phone: +49 (0) 951 863 1051 Email: auslandsamt@uni-bamberg.de
Transcripts of Records for International Exchange Students/ Tandem Program ('buddy program')	Ms. Edith Hallberg Ms. Katharina E. Scheffner Ms. Dunja Malbaša Phone: +49 (0) 951 863 1171 Email: transcripts.international@uni-bamberg.de , tandem.international@uni-bamberg.de
Outgoing Students Coordinators	Ms. Kathrin Genk Ms. Natascha Heinisch Mr. Davide Bacchini Mr. Oleksii Lonskyi Phone: +49 (0) 951 863 1052 Email: auslandsstudium@uni-bamberg.de
Welcome Center for International Guest Scholars	Ms. Alexandra Wolf Phone: +49 (0) 951 863 1162 Email: welcome.international@uni-bamberg.de
Special needs students/staff	Due to its infrastructure, Bamberg is unfortunately not suitable for special needs students/staff.



B. Educational Information

Language(s) of Instruction	Mostly German, some courses are available in English
Lecture Period	Winter semester: early October – end of February Summer semester: early April – end of July http://www.uni-bamberg.de/studium/studienangelegenheiten/vorlesungszeiten/
Exam Sessions	Winter semester: usually February – March Summer semester: usually July – August
Course Registration	Online course registration will be done once students have arrived & enrolled in Bamberg
Course Information & Descriptions; courses available for exchange students in English	Course catalogue: http://univis.uni-bamberg.de/ ECTS guide & English courses: http://www.uni-bamberg.de/auslandsamt/studieren-in-bamberg/ich-moechte-nach-bamberg/mit-austauschprogramm/ → “Download-Bereich” Note: Exchange students can select courses from all faculties
Grading System	1.0 is the best grade, 4.0 is the lowest passing grade

C. Application

Deadline	for entry in winter	for entry in summer
Nomination Deadline for partner institutions to send their nominations	April 15	October 15
Application Deadline for students to send in their documents	May 15	December 1

General Academic Requirements for Admission	Two semesters of prior university education
Application Procedure for Exchange Students after Home University's Nomination	Students will receive the link to the Online Application after being nominated by their home institution.
Language Proficiency	Expected is a language level of at least B1 in either German or English. Recommended is a minimum level of B2 in either language, however.



D. Practical Information for Exchange Students

Housing Information	The International Office offers housing in several student dormitories. Rent amounts up to €350 (including additional charges) per month.
Average Cost of Living	avg. €700 per month total (incl. rent)
Preparatory Course for Exchange Students	Three-week preparatory course (6 ECTS): includes 60 hrs of intensive German on different levels; orientation program, excursions & other activities; cost: €200; starts ca. early September, resp. early March
Music	http://www.uni-bamberg.de/musikpaed/ensembles
Sports	http://www.uni-bamberg.de/sport/
Useful Links	Brochure "Welcome! Information for International Students" and "Special Information for Exchange Students" as pdf-files: https://www.uni-bamberg.de/auslandsamt/studieren-in-bamberg/ich-moechte-nach-bamberg/mit-austauschprogramm/wie-bewerbe-ich-mich/ (website in German) → "Download-Bereich" https://www.uni-bamberg.de/en/auslandsamt/studying-as-an-exchange-student/how-do-i-apply/ (website in English) → "Informational Downloads" Faculty of Humanities Exchange Coordinator: http://www.uni-bamberg.de/guk/studium/erasmus/ Faculty of Economics Exchange Coordinator: http://www.uni-bamberg.de/sowi/leistungen/studium/studium-international/ Faculty of Information Systems and Applied Computer Sciences Coordinator: http://www.uni-bamberg.de/gdi/ Language Center: http://www.uni-bamberg.de/sprachenzentrum/ Student website: http://my.feki.de Tourist information: http://www.bamberg.info