INTERNATIONAL COOPERATION FACT SHEET

General Information	MONTPELLIER BUSINESS SCHOOL
Address	2300, Avenue des Moulins 34185 Montpellier Cedex 4, France Phone : +33 4 67 10 25 33 https://www.mbs-education.com/
Head of Institution	**Mr. Bruno DUCASSE - Dean**
⇨ **Course Offer**	Bachelor of International Business Administration (BIBA) Master in Management (AMBA accredited) Executive MBA (AMBA accredited) Summer School

International Academic Partnerships Department	
Director of the International Academic Partnerships Department	**Mr Xavier RAJOT** E-mail: DPAI@mbs-education.com
International Partnerships Coordinator	**Ms Lina ROSALES PARRA** Phone: +33 4 67 10 25 12 E-mail: upe@mbs-education.com
International Engagement Office	
Director of the International Engagement Office **Institutional Erasmus Coordinator**	**Ms Carole SANTOS MAGLIOZZI** Phone : +33 4 67 10 25 17 E-mail: c.santos@mbs-education.com
Administration Officer	**Ms Mary O'SHEA-MULLER** Phone: +33 4 67 10 28 30 E-mail: assistant-ipo@mbs-education.com
Incoming Students Coordinator	
Head of Incoming Mobility	**Mr Vincent FERNANDEZ** Phone: + 33 4 67 10 25 61 E-mail: responsible-incoming@mbs-education.com
Incoming student exchange Coordinator	**Ms Nassira HOUACINE** Phone: +33 4 67 10 26 43 E-mail: exchange-incoming@mbs-education.com
Student Advisor (logistics & administrative procedures)	**Ms Wei SALENÇON** Phone: +33 4 67 10 60 41 E-mail: information-incoming@mbs-education.com
Outgoing Students Coordinators	
Head of Outgoing Mobility Coordinator for Argentina, Brazil, Chile, Colombia, Dominican Republic, Great Britain, Ireland, Mexico, Morocco, Peru, South Africa, Tunisia.	**Ms Brigitte GUEGUEN** Phone: +33 4 67 10 26 40 E-mail: responsible-outgoing@mbs-education.com
Australia, Austria, Belgium, Bulgaria, Canada, China, Croatia, Czech Republic, Denmark, Estonia, Finland, Germany, Hungary, India, Indonesia, Italy, Japan, Latvia, Lithuania, Malaysia, Netherlands, Norway, Poland, Portugal, South Korea, Spain, Sweden, Switzerland, Taiwan (ROC), Thailand, Turkey, USA, United Arab Emirates.	**Ms Marie-Laurence SETBON** Phone: +33 4 67 10 60 02 E-mail: outgoing4@mbs-education.com
Educational Advisor – Outgoing Student Mobility (Learning Agreements)	**Ms Mariana CANO-COMELLI** Phone: +33 4 67 10 28 07 E-mail: course.coordinator@mbs-education.com

Application Process

Nomination deadlines	Semester 1: 30th April Semester 2: 30th April
Application deadlines	Semester 1: 15th May Semester 2: 15th September

After official nomination, students will receive a link to apply online

Students will be asked to provide the following documents with their application:

For the Bachelor program (BIBA) & M1 year:

- Copy of valid passport or ID card
- Transcripts of records (current year and previous year) translated into French (or into English)
- Curriculum Vitae in French or in English
- Certificate of full-time studies from the home university
- Language certificate for B2 in English and/or French
- IELTS 6 or TOEFL IBT 80/120 or TOEIC 700

For the Double Degree in BIBA (Year3):

For the M2 year of the Master program

Same documents as above plus:

- Copy of undergraduate degree
- Minimum level of TOEIC 790 or ICIMS 65 or TOEFL IBT of 88 or IELTS 6 or DUOLINGO 100

Or proof of having spent at least a year in an English-speaking country within the 5 last years.

Or proof of having spent at least 6 months in an English-speaking academic institution in the previous 2 years.

Language of instruction	English only OR Mix of French / English (M1 1st semester only) English (BIBA, M1, M2).
Language courses	As part of the exchange Programme, all students will take the course "French as Foreign Language"

	BIBA	Master In Management	
Academic Calendar 2025-26*	**Bachelor L3**	**M1**	**M2** (for double degree students only)
Fall Semester 2025/2026			
On-line Intensive French Course	19/08/2025 – 29/08/2025	19/08/2025 – 29/08/2025	19/09/2025 – 29/08/2025
Hybrid Welcome Session	29/09/2025 – 03/10/2025	01/09/2025 – 05/09/2025	29/09/2025 – 03/10/2025
Lecture period	06/10/2025 – 12/12/2025	08/09/2025 – 28/11/2025	06/10/2025 – 12/12/2025
Examination period	15/12/2025 – 19/12/2025	01/12/2025 – 05/12/2025	15/12/2025 – 19/12/2025
Holidays	20/12/2025 – 11/01/2025	06/12/2025 – 04/01/2026	20/12/2025 – 11/01/2026
Spring Semester 2026			
Hybrid Welcome Session	12/01/2026 – 16/01/2026	05/01/2026 – 09/01/2026	12/01/2026 – 16/01/2026
Lecture period	12/01/2026 – 10/04/2026	05/01/2026 – 03/04/2026	12/01/2026 – 10/04/2026
Examination period	13/04/2026 – 17/04/2026	06/04/2026 – 10/04/2026	13/04/2026 – 17/04/2026
Resit Exams 1st Semester	16/02/2026 – 20/02/2026	02/02/2026 – 06/02/2026	16/02/2026 – 20/02/2026
Resit Exams 2nd Semester	25/05/2026 – 29/05/2026	18/05/2026 – 22/05/2026	25/05/2026 – 29/05/2026

*Provisional calendar subject to change March 2024

Practical Information

Accommodation Transport and housing at MBS - Montpellier Business School

Expenses *(approximate budget per month)*	
Rent* (including overheads)	450 €
Food expenses	250 €
Transport	0 €**
Montpellier Business School supplies	20 €
Culture	50 €
Leisure	50 €
Other	50 €
TOTAL	920 €

* minimum

** transports within the Montpellier metropolitan area are free for Montpellier Citizens

Health insurance requirements

- European Health Card for EU citizens
- Non-EU citizens must register to the French social security upon arrival