INTERNATIONAL COOPERATION FACT SHEET

MONTPELLIER BUSINESS SCHOOL

**General Information**

Address
2300, Avenue des Moulins
34185 Montpellier Cedex 4, France
Phone: +33 4 67 10 25 33
www.montpellier-bs.com
M. Bruno DUCASSE - Dean

**Course Offer**

Bachelor of International Business Administration (BIBA)
Master in Management (AMBA accredited)
Executive MBA (AMBA accredited)

**International Academic Partnerships Department**

Director of the International Academic Partnerships Department
Mr Xavier RAJOT
E-mail: DPAI@montpellier-bs.com

Executive Assistant
Ms Anna BERNILLON
Phone: +33 4 67 10 28 54
E-mail: assistant-IRO@montpellier-bs.com

International Partnership Officer
Ms Lina ROSALES PARRA
Phone: +33 4 67 10 25 12
E-mail: upe@montpellier-bs.com

**International Engagement Office**

Director of the International Engagement Office
Ms Carole SANTOS MAGLIOZZI
Phone: +33 4 67 10 25 17
E-mail: c.santos@montpellier-bs.com

Institutional Erasmus Coordinator
Ms Mary O'SHEA-MULLER
Phone: +33 4 67 10 28 30
E-mail: assistant-ipo@montpellier-bs.com

Educational Advisor – Student Mobility
Ms Mariana CANO-COMELLI
Phone: +33 4 67 10 28 07
E-mail: course.coordinator@montpellier-bs.com

**Incoming Students Coordinator**

Head of Incoming Mobility
Ms Zorie THERON
Phone: +33 4 67 10 28 42
E-mail: responsible.incoming@montpellier-bs.com

Incoming student exchange Coordinator
Ms Nassira HOUACINE
Phone: +33 4 67 10 26 43
E-mail: exchange.incoming@montpellier-bs.com

**Outgoing Students Coordinators**

Head of Outgoing Mobility
Ms Brigitte GUEGUEN
Phone: +33 4 67 10 26 40
E-mail: outgoing3@montpellier-bs.com

Coordinator for Great Britain, Ireland
Ms Audrey MAHMOUDI
Phone: +33 4 67 10 25 84
E-mail: outgoing2@montpellier-bs.com

Argentina, Brazil, Bulgaria, Chili, Colombia, Croatia, Czech Republic, Denmark, Estonia, Dominican Republic, Finland, Greece, Hungary, Italy, Latvia, Morocco, Mexico, Norway, Peru, Poland, Portugal, Spain, Sweden, Russia, Slovenia, Turkey, United Arab Emirates.

Australia, Austria, Belgium, Canada, China, Germany, India, Japan, New Zealand, Netherlands, South Korea, USA.

Ms Marie-Laurence SETBON
Phone: +33 4 67 10 60 02
E-mail: outgoing4@montpellier-bs.com
Application Process

nomination deadlines
Semester 1: 30th April
Semester 2: 30th April

Application deadlines
Semester 1: 15th May
Semester 2: 15th September

After official nomination, students will receive a link to apply online.

Students will be asked to provide the following documents with their application:

For the Bachelor program (BIBA) & M1 year:
- Copy of valid passport or ID card
- Transcripts of records (current year and previous year) translated into French (or into English)
- Curriculum Vitae in French or in English
- Certificate of full-time studies from the home university
- Language certificate for B2 in English and/or French

For the Double Degree in BIBA (Year 3):

For the M2 year of the Master program
- Same documents as above plus:
  - Copy of undergraduate degree
  - TOEFL IBT of 80 minimum or IELTS 6
  - Or proof of having spent at least a year in an English-speaking country within the 5 last years.
  - Or proof of having spent at least 6 months in an English-speaking academic institution in the previous 2 years.

Language of instruction
- English only OR Mix of French / English (M1 1st semester only)
- English (BIBA, M1, M2).

Language courses
- As part of the exchange Programme, all students will take the course “French as Foreign Language”

Academic Calendar 2023-24*

<table>
<thead>
<tr>
<th></th>
<th>BIBA</th>
<th>Master In Management</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Bachelor L3</td>
<td>M1</td>
</tr>
<tr>
<td>Fall Semester 2023/2024</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Examination period</td>
<td>18/12/2023 – 22/12/2023</td>
<td>18/12/2023 – 22/12/2023</td>
</tr>
<tr>
<td>Holidays</td>
<td>23/12/2023 – 07/01/2024</td>
<td>23/12/2023 – 07/01/2024</td>
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<tr>
<td>Spring Semester 2024</td>
<td></td>
<td></td>
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<tr>
<td>Hybrid Welcome Session</td>
<td>03/01/2024 – 12/01/2024</td>
<td>03/01/2024 – 12/01/2024</td>
</tr>
<tr>
<td>Lecture period</td>
<td>08/01/2024 – 19/04/2024</td>
<td>08/01/2024 – 22/03/2024</td>
</tr>
<tr>
<td>Examination period</td>
<td>22/04/2024 – 26/04/2024</td>
<td>Continual assessment</td>
</tr>
<tr>
<td>Resit Exams 1st Semester</td>
<td>05/02/2024 – 09/02/2024</td>
<td>05/02/2024 – 09/02/2024</td>
</tr>
<tr>
<td>Resit Exams 2nd Semester</td>
<td>10/06/2024 – 14/06/2024</td>
<td>15/07/2024 – 19/07/2024</td>
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*Provisional calendar subject to change March 2023

Practical Information

Accommodation
http://housing.montpellier-bs.com/

Expenses (approximate budget per month)

<table>
<thead>
<tr>
<th>Item</th>
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<tbody>
<tr>
<td>Rent* (including overheads)</td>
<td>450 €</td>
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<tr>
<td>Food expenses</td>
<td>250 €</td>
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<tr>
<td>Transport</td>
<td>50 €</td>
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<tr>
<td>Montpellier Business School supplies</td>
<td>20 €</td>
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<tr>
<td>Culture</td>
<td>50 €</td>
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<tr>
<td>Leisure</td>
<td>50 €</td>
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<tr>
<td>Other</td>
<td>50 €</td>
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<td>TOTAL</td>
<td>920 €</td>
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</table>

*minimum

Health insurance requirements
- European Health Card for EU citizens
- Non-EU citizens must register to the French social security upon arrival