

Partner Information Sheet

<p>Nottingham Trent University Nottingham Business School Erasmus code: UK NOTTING02</p>	
<p>Nottingham Business School, Head of International Relations</p> <p>Nottingham Business School, Partnerships Manager</p> <p>University Website</p> <p>Nottingham Business School website</p> <p>Exchange Website</p>	<ul style="list-style-type: none"> • Dr Yvonne Carlisle – yvonne.carlisle@ntu.ac.uk • Ewa Heliemek – ewa.heliemek@ntu.ac.uk • www.ntu.ac.uk • Nottingham Business School • NBS Exchange Information Pages
<p>Contact details for student exchanges</p> <p>Undergraduate student advisor Postgraduate student advisor</p>	<ul style="list-style-type: none"> • nbs.exchange@ntu.ac.uk (Undergraduate/Bachelors) • nbs.ipeteam@ntu.ac.uk (Postgraduate/Masters) • Donna Newman and Pam Catori • Pam Catori and Donna Newman
<p>General Enquiries Email:</p> <p>Phone numbers</p>	<ul style="list-style-type: none"> • nbs.enquiries@ntu.ac.uk • +44 (0)115 848 6451 (Donna) • +44 (0)115 848 8015 (Pam)
<p>Email address exchange applicants/ students can use for enquiries</p>	<ul style="list-style-type: none"> • nbs.exchange@ntu.ac.uk (Undergraduate/Bachelors) • nbs.ipeteam@ntu.ac.uk (Postgraduate/Masters)
<p>Postal Address for transcripts and promotional materials</p>	<p>International Partnerships Nottingham Business School 902 Newton Building Nottingham Trent University Burton Street Nottingham NG1 4BU United Kingdom</p>

<u>Course offerings</u>	
Courses offered in English	All courses are provided in English.
Course Offerings	Undergraduate: Incoming Students <i>*Currently the University is undertaking a curriculum refresh on all Bachelor programmes so course options will not be known until March 2018</i> Postgraduate: Incoming Students
Restricted programmes	Undergraduate: All Work-Based Learning Degrees are unavailable to study. Some specialised Economics courses are restricted and partner institutions should contact us to request in advance of student applications to join. We would also request that partners contact us in advance to discuss module options should a student need to mix across the offerings.
Foreign language support	Available to exchange students during the terms (In-session English). Pre-session English programme available prior to commencement of programme (payment of fees required). Pre-Sessional English Courses Information
<u>Academic Information</u>	
Academic Calendar dates <i>*Exchange semester dates are not published on the NTU main website as this is different for every school within the University due to different course offerings. Please only use the dates on this factsheet for Nottingham Business School</i>	<u>Undergraduate/Bachelor</u> Fall Semester: Induction Week: 24 th September 2018 – 28 th September 2018 Teaching: 1 st October 2018 – 1 st February 2019 Spring Semester: Induction Week: 28 th January 2019 – 1 st February 2019 Teaching: 4 th February 2019 – 7 th June 2019 <u>Postgraduate/Masters</u> Fall Trimester: 24 th September 2018 – 1 st February 2019 Spring Trimester: 21 st January 2019 – 17 th May 2019
Course load/semester	3 modules per semester (60 UK credit points/30 ECTS).
Application deadline for admissions per semester	<u>Fall Semester</u> Nomination deadline: 30 th April Application Deadline: 30 th May <u>Spring Semester</u> Nomination Deadline: 30 th October Application Deadline: 15 th November
Credit system	10 UK Credit Points = 5 ECTS
Grading system	Undergraduate 70-100% = First Class Honours (1 st) 60-69% = Upper Second Class Honours (2:1) 50-59% = Lower Second Class Honours (2:2) 40-49% = Third Class Honours (3 rd) 0-39% = Fail

	Postgraduate 70-100% = Distinction 60-69% = Commendation 50-59% = Pass 1-49% = Fail
Production of transcripts (<i>approx. date to be received from NBS</i>) <i>Due to the high number of students coming on Exchange, these will now only be sent electronically to the Partner Institution.</i>	Fall Semester – Mid March Spring Semester – Mid July Full Year – Mid July

Application Information

Nomination and Application procedure	Exchange office to send Bachelor student nominations to nbs.exchange@ntu.ac.uk , Master student nominations to nbs.ipeteam@ntu.ac.uk , We will then send application forms out to nominees.
Required documents	Application Form, Passport, Academic Transcripts, Proof of English Language (where required).
Information for NTU and Students when nominating students	Name, Date of Birth, Nationality as per passport, Gender, Home Institution, Email address.
English Language Requirements	Students who need a visa are required to have IELTS 6.5 (with a minimum of 5.5 in each component) Further information can be found at: NTU English Language Requirements .
Housing and Housing application procedure information	Students will be sent accommodation details after applying. NTU Accommodation Office
Visa information for non-EU applicants	Information on visas can be found on the UK Visa and Immigration Office website as follows: https://www.gov.uk/browse/visas-immigration/student-visas Check if you need a visa using this Link https://www.gov.uk/contact-ukvi-outside-uk Further advice can available through the NTU International Student Support Service: NTU Advice Applying for a visa
Work Are students entitled to work whilst studying?	Yes students are entitled to work, international students (non-EU) will require a Tier 4 visa. Please see UK Visa and Immigration website for more information. https://www.gov.uk/browse/visas-immigration/student-visas Working as a student
Expenses (living)	Approximately £700 per month. Please see the link below for more accurate costs. NTU living costs
Employability Offering	<i>The offerings will differ dependent on the level of study:</i> <ul style="list-style-type: none"> • Placement briefings • "Prepare for Placements & Internships online learning room, workshops and events • Access to InPlace – a database full of placement/internships • Application and interview support • Help with finding and securing work experience, including access to FutureHub – events and other job

	<p>opportunities (e.g.: insight days, part-time work and summer internships)</p> <ul style="list-style-type: none"> • Acceler8 Employability Award, Employability Mentoring and IoD student membership on offer • Extensive NBS Employability and Career Management workshop programme • Priority for 1-1 career guidance appointments • 100s of graduate opportunities advertised on FutureHub and at Graduate Fairs
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<u>General Information</u>	
Useful links	NTU International Students NBS International Students Starting at NTU NTU Student Guide
GPA requirements (If applicable)	N/A – Students are expected to have knowledge of the subjects shown in their transcript upon application.
Number of years of Study completed before taking part:	Undergraduate: Students must have completed 1 year of higher educational study prior to joining the exchange programme. All students will join our Year 2 courses.
Arrival <ul style="list-style-type: none"> • Pick up service 	Airport pick up service is available for students coming to Nottingham.
Orientation programme	All exchange students are given an orientation programme prior to commencing their studies and this is compulsory to attend.



Master in Management
Ranking 2017