



UNIVERSITÀ  
DEGLI STUDI  
DI PADOVA

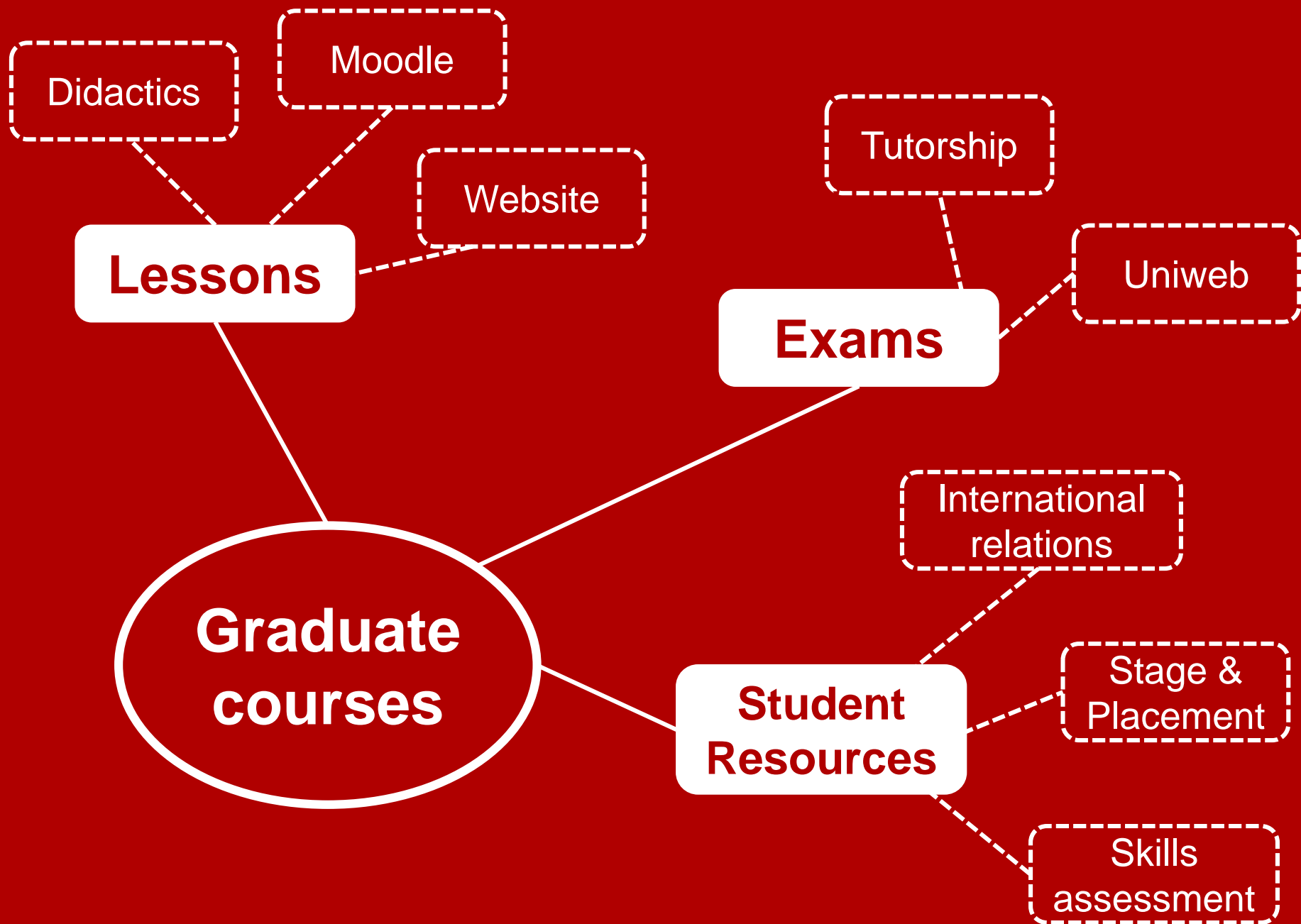
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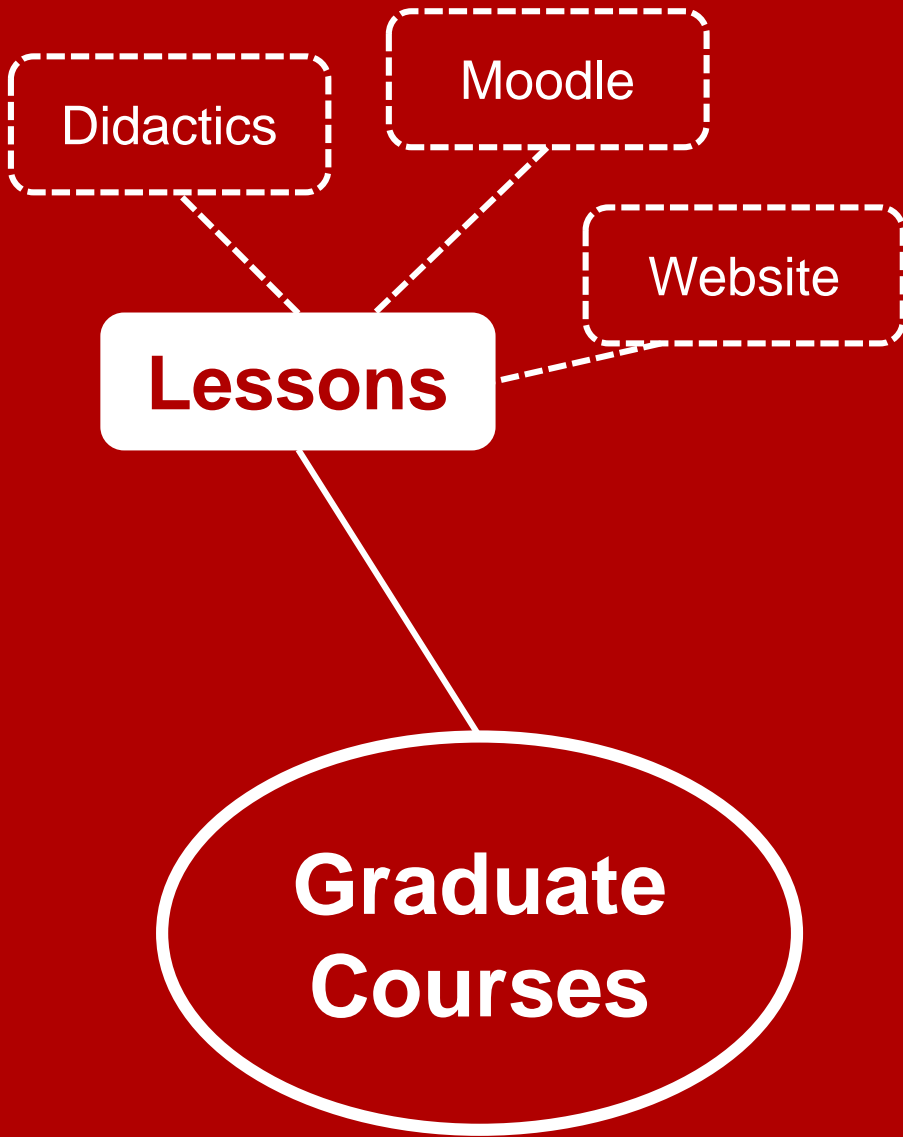
DIPARTIMENTO DI SCIENZE  
ECONOMICHE  
E AZIENDALI “MARCO FANNO”



# Welcome Day

October 2, 2018







*“Courses just started: I have to attend lessons.”*

- ❑ **Check the web site:** [www.economia.unipd.it](http://www.economia.unipd.it)
  - What are my yearly courses?
  - Where are my classes held and their respective times?
  - Where can I find my exam schedule and different exam sessions?



**E-learning** system: **MOODLE**

- Check the website

<https://elearning.unipd.it/economia>

- Course program, teaching materials, case studies, exercises, articles, resources in order to get ready for your exams!
- Credentials to access are the same as in Uniweb

If I don't understand... can I talk to my professor?

- You can fix an appointment during office hours and can write an e-mail



- Professors, tutors, office staff...
  - Are not your friends and/or your family!
  - So... the language must be different to that used on Facebook or on a text message (SMS)
  - It's a matter of education and respect
    - ✓ It is also a question of receiving an “appropriate answer” as a poorly written email reduces the chances of receiving a reply.



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Unipd e-mail address

To contact the administrative offices, the professors and the university staff, you should use the e-mail address that you received at the time of enrollment.

**firstname.lastname@studenti.unipd.it**





- ❑ Hi, I just enrolled at Economics and Finance. I know that the courses are about to start. Where do I need to go to attend the courses?
- ❑ Hi, talking with some friends I overheard that professor XXX is offering an opportunity for students to participate in a project work. Can you tell me something about it?



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# Writing e-mail: netiquette!

## Look at some **GOOD** examples

Dear Tutor,

I am a second year student of the Master's program in Business Administration. Next month I will have to choose my electives, and I would like to get some information with respect to the possibilities which are offered by the Department of Economics and Management. Furthermore, it is not clear to me whether I can attend electives in other Departments of the University of Padova. If it is possible I would like to have a meeting with you in order to clarify my doubts.

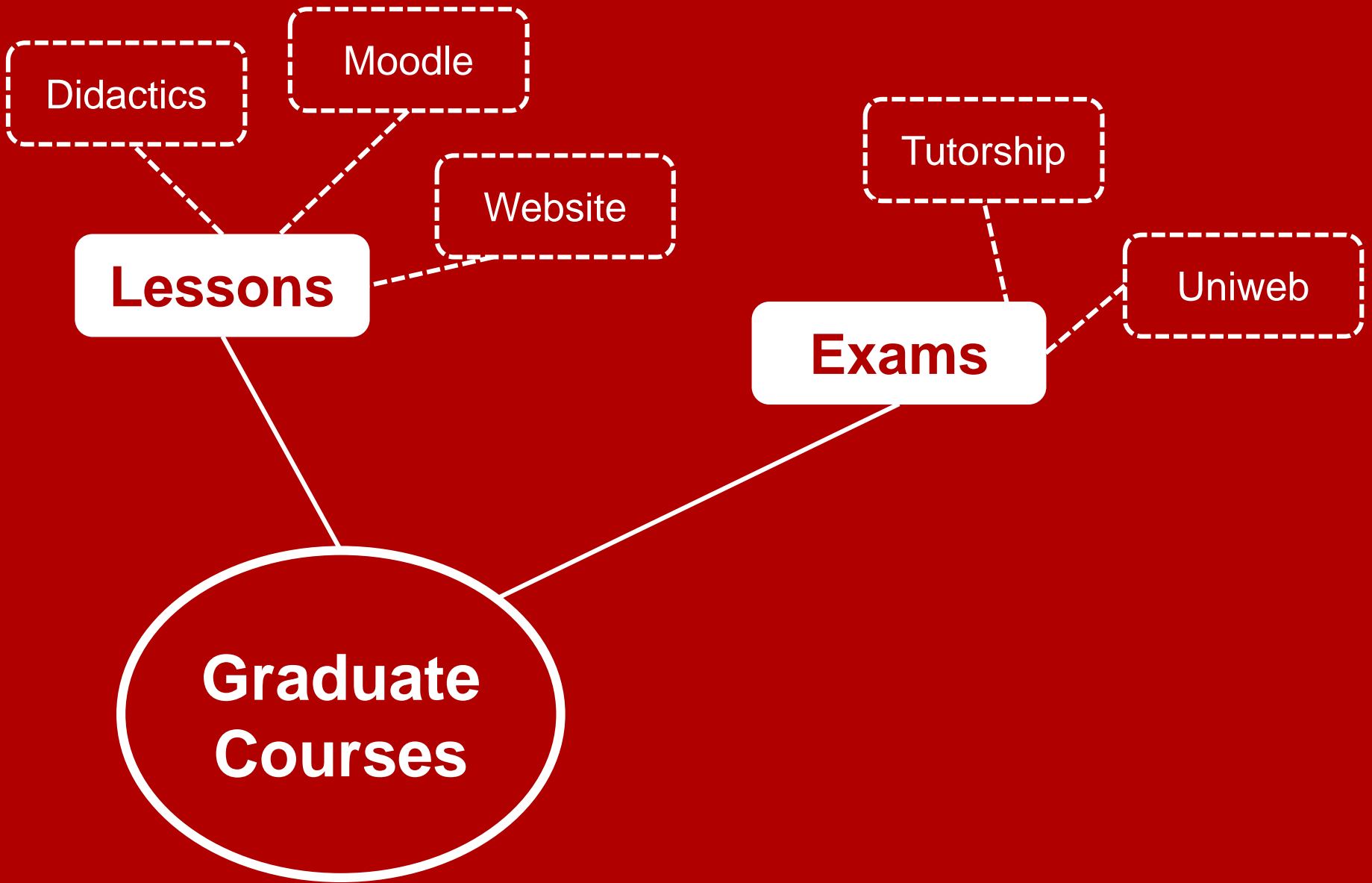
Best regards

John Doe, id number 123456



## Common sense rules

- Start your e-mail in a proper way
  - ✓ *Dear prof., Dear sir.*
- Introduce yourself
  - ✓ *I am John Doe, student of the first year of MEF*
- Present your doubts in a clear and respectful way
- Close your mail with an appropriate greeting
  - ✓ *Best regards, Kind regards*
- Sign with your name and your identification number
  - ✓ Jon Doe, 123456 MEF





*“I have finished my course...now I have to take the exam”*

- ❑ **All relevant information is available on the website: [www.uniweb.unipd.it](http://www.uniweb.unipd.it)**
  - How do I enroll for an exam?
  - Where can I see my marks?
  - How and when will I be able to register my marks?
- ❑ If you can't find what you need on Uniweb, you'll find it on the course pages.
  - EX: Final exam rules



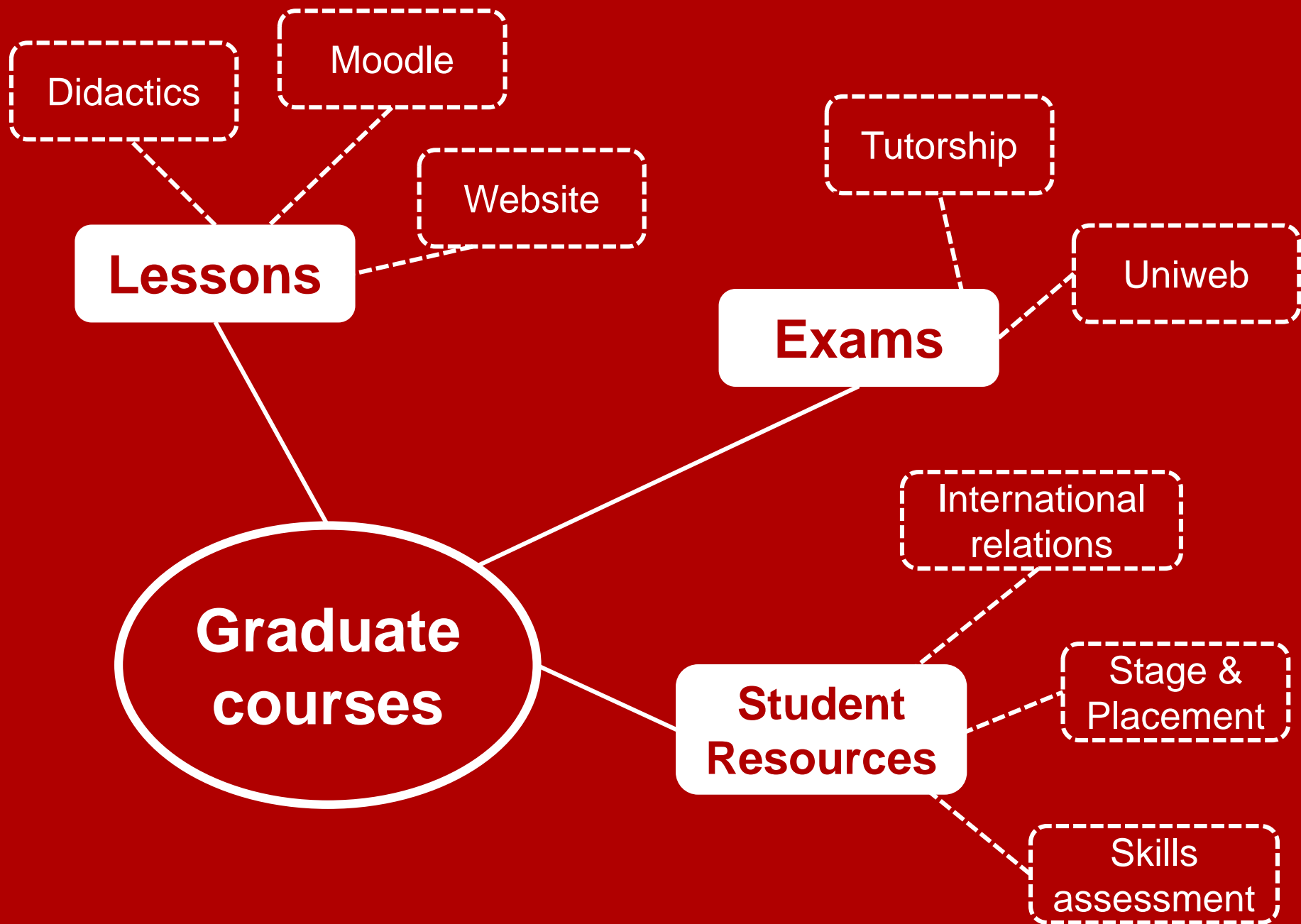
*“I have done my exam:  
where are the results published?”*

- ❑ The professors publish the results of the exam on uniweb.
- ❑ As they publish the results, you will receive an e-mail with your grade and some rules
  - ❑ At a specific area of the Uniweb, you have 7 days for
    - ❑ Checking the results
    - ❑ Rejecting the result ( irreversible!)
- ❑ Be careful: the general rule is SILENT CONSENT. If after 7 days you DO NOT reject (explicitly) the grade, than it will be automatically considered as tacit acceptance. Then it will enter in your “libretto”



*“I took the exam... but I failed!”*

- ❑ Assuming that the reason is not due to poor study
  - Plan your exams and your study: you can't do everything in one session!
  - Talk with the tutor!



**Lessons**

Didactics

Moodle

Website

**Exams**

Tutorship

Uniweb

**Graduate  
courses**

**Student  
Resources**

International  
relations

Stage &  
Placement

Skills  
assessment





## *“What can I do to improve my CV?”*

- International experiences
  - Erasmus, ISPM China, Overseas exchange programs
- Language resources
  - language courses, tandem face to face
- Elective courses
  - A way to “personalize” your career
- Cultural activities
  - #LiveCareer, Meet your future, conventions and conferences.



## *“What can I do to improve my CV?”*

- Live Career:
  - ✓ sessions with alumni of the Economics department
  - ✓ sessions cover all professions ranging from marketing, banking, operations to name but a few
  - ✓ A first hand glance into the different career paths that await you!!!
  
- conventions and conferences



# Our International Offers



## ➤ **Double Degrees**

- **FRA** – Clermont Ferrand ( Field: Management)
- **USA** – Baruch College (Field: Finance)

## ➤ **dSEA – Overseas Exchanges**

- **USA** Ross Business School;
- **INDIA** Rajagiri School of Business;
- **COLOMBIA** Universidad del Rosario;
- **TAIWAN** National Tsing Hua University;
- **RUSSIA** National research university higher school of Economics;
- **CHINA** Chinese university of Hong Kong

## ➤ **International Summer Program in Management**

- **CHINA** – University of Guangzhou

## ➤ **Bilateral Agreements of the university extra UE**

**US** – Boston/ **AUS** – Sydney/ **BRAZIL** – 7 Atenei / **RUSSIA** – Moscow/



**Aspiag Service srl**  
**Morellato SpA**  
**Agenzia delle Entrate**  
**Veneto Agricoltura**  
**SIT SpA**  
**Safilo SpA**

Carel Industriars SpA  
Electrolux  
Geox  
GlaxoSmithKline  
Gruppo Coin  
OVS SpA  
Porsche Italia  
Bottega Veneta  
Gucci  
PAM Panorama SpA  
Luxottica  
Morellato Spa

Moncler  
Decathlon  
Lagardère Food Services  
L'Oreal Italia  
Unox

Assicurazioni Generali  
Intesa Sanpaolo  
Banca Mediolanum  
Banca Popolare Etica  
Banca Popolare di Vicenza

H-Farm  
Azienda Ospedaliera Padova  
Deloitte  
KPMG  
PWC  
Sinedi srl



## Some of our international partners...

- Sharemyclick SL - Barcelona
- Bpv Finance International – Ireland
- Joint Stock Company UniCredit Bank – Russia
- Webschmiede GmbH – Germany
- Project for People Onlus – India
- Portfolio Control gmbh - Germany
- Camera Commercio - Bruxelles
- Travix International B.V. - Holland
- Mediolanum International Funds - Ireland
- Intelligent Positioning - UK
- Ferrero Ltd – UK
- MyBrain Technologies - France





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# *d*SEA Structure of graduate courses

**1° Year**  
*(2 semesters)*

**2° Year**  
*(2 semesters)*

**120 cfu**

**Mandatory courses: 94 CFU**  
**Elective courses: 12 CFU**  
**Final Dissertation: 14 CFU**



1° Year	1° sem	Lessons/exams Idoneità English, Application for erasmus, double degree, overseas exchange programs
	2° sem	Lessons/exams Summer school



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# Structure of Master's courses

2° Year

2° Year	1° sem	Lessons Exams	Erasmus Electives
	2° sem	Lessons Exams	Erasmus Electives Final Thesis





- ❑ The exam schedule for the exam in English
- ❑ Students need to use moodle to enroll for the exam  
<https://elearning.unipd.it/economia>

- ❑ For students of BA & EI:

Exam Date: 9 october

Place: Class E in Via bassi 2

Time: 14:30 ( Enrollment before 5 october)

- ❑ For students of EF:

Exam Date: 8 october

Place: Class B in Via bassi 2

Time: 16:30 ( Enrollment before 4 october)



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*dSEA Didactics*  
**Lessons**

**Didactics office**  
**didattica.economia@unipd.it**



**Elisa  
Ruzza**



**Melita  
Bastianello**



**Andrea  
Pozzobon**



**Silvia  
Palombi**



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Further  
practical instructions

- ❑ Administrative information about exams, deadlines, study plans
  - Didactics secretary of Economics  
[didattica.economia@unipd.it](mailto:didattica.economia@unipd.it)
  - Segreteria Studenti  
Casa Grimani  
Lungargine Piovego, 2/3  
Tel. 049/8276418 - 8276419  
[economia.studenti@unipd.it](mailto:economia.studenti@unipd.it)

But first: check **REGOLAMENTI DIDATTICI**



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*d*SEA Tutorship  
Exams

# Tutoring service

[tutor.economia@unipd.it](mailto:tutor.economia@unipd.it)



**Ravi  
Yerraji**



**Linda  
Biazzo**



**Sara  
Mazzocato**



**Eda  
Omeri**



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# Student Resources

## Stage & Placement office [stage.economia@unipd.it](mailto:stage.economia@unipd.it)



**Sara  
Spironello**



**Sabrina  
Camporese**



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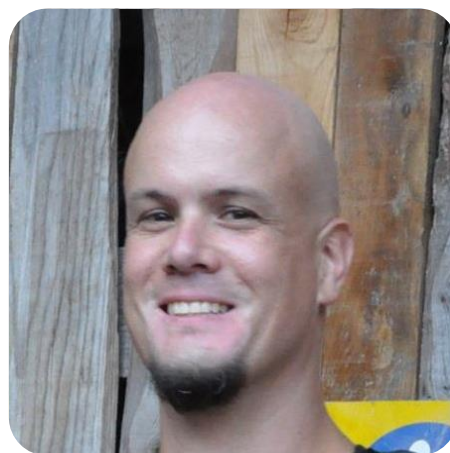
Student Resources

International office

[international.economia@unipd.it](mailto:international.economia@unipd.it)



**Giovanna  
De Angelis**



**Enrico  
Soncin**



**Greta  
Pesce**



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Student Resources

career counselling

monica.amoruso@unipd.it



**Monica  
Amoruso**



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# Student Resources

## IT Services



**Perfrancesco  
Consolo**



**Luca  
Benettello**



**Raffele  
Dei campelisi**





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# Student Resources

## IT Services



**Sandra  
Parrini**



**Antonio  
Trabucco**



**Luca  
Stivali**



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In two minutes...

Communications office

comunicazione.economia@unipd.it



**Raffaella  
Allocca**





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# our social networks



<https://www.facebook.com/dsea.padova/>



<https://www.linkedin.com/school/dsea-unipd/>



Instagram

<https://www.instagram.com/unipd/>



Official App of the university of  
Padova



## MEET YOUR FUTURE

- On the 19<sup>th</sup> of October 2018 there will be an event organized by our Department for students enrolled in graduate courses.
  - Students will be able to participate in round table conferences followed by a workshop and speed interviews with firms.
  - The event is exclusively for graduate students of the Department. The subscription to the event is obligatory and it will be open from the 1<sup>st</sup> of October.
- Further updates will follow.....